

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Regular Meeting**  
**May 4, 2015**

The Carlisle Township Board of Trustees met on May 4, 2015 at 7:00 PM. In attendance: Trustee Robert White, Trustee James Wright, Trustee Berry Taylor, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec, and Road Superintendent Robert Schworer. Thirteen (13) people signed the attendance sheet.

**Public Participation**

Resident Mr. Pileska requested from the Lorain County Engineers that the aprons on Butternut Ridge Road not be disturbed during the resurfacing. He stated that his aprons, as well as several other residents, have more water on their properties due to the slant of the road. He has not received a response from the Engineers. Trustee White asked Road Superintendent Schworer to follow up for Mr. Pileska.

Resident Linda Lowery questioned if the Township would clean out the blockage in the Michigan Ditch that runs behind their property. She indicated that the ditch accepts rain water. Road Superintendent Schworer stated that since the sewers were put in, the rain water now goes to a different area, but he will take a look at it. Trustee White stated the County is in the process of planning for ditches. Mrs. Lowery questioned that if it isn't the Township's responsibility, how can the issue be resolved.

MR. Combs was in attendance at the invitation of the Trustees. Trustee White questioned if Mr. Combs would have an issue with part of Garford Road remain the property of the Township. The Township would like to retain approximately 50 feet for turn around and snow storage. Mr. Combs stated that he is in agreement. Trustee White stated the Assistant Prosecutor Innes would be contacted to begin the paperwork.

**Fiscal Officer Kimberly Fallons' Report**

Minutes of the April 20, 2015 Regular Board of Trustees Meeting were tabled.

Then and Now Purchase Order 43-2015 was submitted for approval. Motion to approve by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Warrants 11641 through 11653 and EFT Payments (including payroll) 208-2015 to 221-2015 for a total of \$19,117.36 were submitted for approval. Motion to approve by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Resolution 2015-19 A Resolution For Carlisle Township Board Of Trustees To Authorize Fiscal Officer To Make Automatic Clearing House Payments (ACH) For Utilities, As Named Below, In Accordance With ORC Ann 9.37 (2014) was submitted for approval. Fiscal Officer Fallon stated that by setting up automatic payment of utilities, the Township would eliminate late fees incurred for bills received between meetings. The payments would still be included in the EFT payments approved at each meeting. Motion to approve by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Notice was received from the Ohio Division of Liquor Control asking if the Trustees would need a hearing for Convenient Food Mart. No hearing is required.

**Administrative Assistant/Zoning Inspector William Oliver's Report**

Administrative Assistant Oliver submitted a Memorandum of Understanding (MOU) for the Butternut Ball fields and Keystone Youth Football. Trustee White stated that in light of the issues a resident is having on Butternut Ridge with the children trespassing on his property; it should be added to the MOU. The children would have to stay off the resident's property. Trustee Taylor stated he had spoken with Matt Bartoleom. Chain link fence will be placed to keep children off the resident's property and the home team is now on the side closest to the resident's property. Motion to approve by Trustee White by adding to the MOU that Hotstove recognizes that every effort should be made to make sure that the kids stay off the neighbor's property and that Trustee White will be authorized to sign the MOU, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Mr. Oliver discussed the 2015 Community Incentive Grant the Township will receive due to its contributions to the recycling program. He indicated that in 2014 the Township recycled 579 tons, up significantly from 2013. The result is an increase in the grant to \$11,326.46. He attributes the increase to the residents being more educated about what is recyclable as well as the curbside bulk pickup. He stated that the "residual" is still an issue. "Residual" is items placed in the recycling that is considered garbage by the Landfill. He stated that recycled items should not be placed in bags in the bin. Garbage in the blue bins should be bagged, not in the green bin. Mr. Oliver will present ideas at the next meeting.

The East River/Dewhurst Storm Outlet project has been abandoned due to the resident dump filling. The dump filling has created a very hazardous situation for anyone to work. The project was not imminent; the life span on the retaining wall is another 7 – 10 years.

Trustee White questioned what the progress was on the copier. Mr. Oliver stated that the decision made by the Trustees earlier to call when or if the copier has issues is the most economical situation due to the age of the copier.

Mr. James Cordes wishes to meet with a Trustee and the Fire Chief to discuss the impending County 911. Mr. Oliver was instructed to set the meeting up with Trustee Taylor and Chief Dembiec in attendance.

May 16<sup>th</sup> is Pride Day from 9AM-Noon. Call 458-5667 to Volunteer. Events include cleaning up Community Park and flowers planted in the beds at Town hall and the Fire Station. Mr. McDonald will donate plants and Ms. Knopp will help with planting.

Mr. Oliver gave an update on the proposed Hope Court Widening and Storm Sewer project that was applied for grant funds. The original requested amount was \$178,000 which was reduced by the County submitting \$100,000 bringing the Township request down to \$78,000. The Township portion would be zero at this point. However, it was requested that any overage would be paid for by the Township.

Zoning Inspector Oliver gave the April 2015 zoning report: 1 pool, 9 fence permits, 1 sign, 5 accessory building permits and 4 additions.

The Board of Zoning Appeals will have a meeting on May 6<sup>th</sup> at 7PM for a Conditional Use Home Occupation.

Trustee White questioned the progress on the easements on East River Road and the long standing flooding issue. The family rejected Mr. Cordes' offer and is proceeding with Eminent Domain.

No bids were received for East Carlisle School. The electric will remain on and the building will be secured. Inventory no longer needed will be removed and sold, if possible.

**Road Superintendent Robert Schworers' Report**

The Lakeview Edgewood Storm Sewer project is near completion. Some minor adjustments have to be made such as crushing of old tile and yard work. Mr. Schworer delivered a load of rock for the outlet. Fiscal Officer Fallon questioned if the rock issue had been resolved with Big Trees. He stated he was sure it would come up again.

**Fire Chief Kevin Dembiecs' Report**

Engine 7 is need of power steering repairs; he requested approval of \$434 to proceed with KME and have it repaired. The cost of installation is still unknown. Motion by Trustee White, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Information requested for the DHS audit of FEMA Safer was submitted. There were 212 runs in the Township for April.

An apparatus replacement schedule was submitted to the Trustees for review.

**Additional Business & Announcements**

1. Next regularly scheduled Trustees' Board Meeting is on Monday May 18, 2015 at 7PM.
2. Keep up with Township events and contact information at carlisletownship.com.
3. May 9, 2015 is Dumpster Days 9AM – 3PM.
4. May 9, 2015 is the CTFD Night at the Races at the AmVets Post 32 on Middle Ave. Cost is \$20 per person and includes a steak dinner.
5. May 16<sup>th</sup> is Pride Day – 9AM-12PM. Volunteers are needed; call Bill Oliver at 458-5667.

**Adjournment**

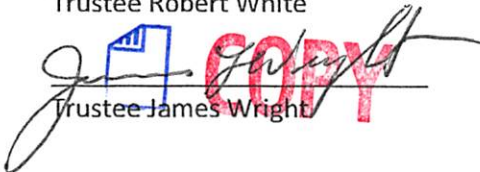
There being no further business to come before the Board, motion to adjourn was made by Trustee White, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 8:10 PM.

  
 Trustee Berry Taylor

  
 Attested: Kimberly Fallon, Fiscal Officer

Trustee Robert White

7/12/15  
 Date

  
 Trustee James Wright