

**Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
November 7, 2016**

The Carlisle Township Board of Trustees met on November 7, 2016 at 7:00 PM. In attendance: Trustee Berry Taylor, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Acting Road Superintendent Martin Squire and Fire Chief Kevin Dembiec. Thirteen (13) people signed the attendance sheet.

Public Participation

Resident Helen Knopp questioned who to thank for the bright lights that have been installed at the railroad track at Slife and Indian Hollow Road. She was instructed to contact the railroad.

Resident Linda Lowery questioned if the front steps of Town Hall would be repaired. It is on the list of the Road Department. She also questioned the placement of a gas house on Prospect, a paper street, off Calann Drive. Mr. Oliver stated that PUCO is a federal utility and can put it wherever they want; it is out of the Trustees hands. The Fire Chief stated that if the road ever becomes a dedicated road, it would be PUCO responsibility to move the gas house. Trustee Smith questioned if a new guardrail can be installed where PUCO has removed trees to prevent motorists from circumventing around the existing guardrail. Mr. Squire will look into it.

Fiscal Officer Kimberly Fallons' Report

Minutes of October 3, 2016 Regular Board of Trustees Meeting and Minutes of October 17, 2016 Regular Board of Trustees Meeting were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried.

Warrants 12378 through 12400 and EFT Payments (including payroll) 532-2016 through 556-2016 for a total of \$33,805.84 were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried.

Then and Now Purchase Order 52-2016 and 53-2016 were submitted for approval. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried.

Resolution 2016-04 A Resolution To Adopt Pursuant To ORC 505.94 Regulations Of Transient Vendors was submitted for final reading and discussion. Fiscal Officer Fallon stated that she consulted with the assistant prosecutor and was told that the hours and days of operation could be curtailed to the Township. It was decided to change the days of operation to Monday through Saturday and times 9AM-7PM. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried. This will go into effect in 30 days in which the application would be completed and signs will be installed in the Township.

Administrative Assistant/Zoning Inspector William Olivers' Report

Administrative Assistant Oliver stated that he is working on the SWMD Community Incentive Grant. In light of all the issues he has had over the past year with the electronic sign purchased through last year's grant, he requester approval to trade in and purchase a new and better sign to replace it. He was given approval by SWMD, and is soliciting approval of the Trustees at a cost of \$5,745 and a 5 year

warranty. The amount will be reimbursed through the grant. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried.

Mr. Oliver secured three rooms at the Drury and he is working on two more at different hotels for the 2017 OTA Conference.

Resolution 2016-22 A Resolution To Approve The 2016 Carlisle Township Comprehensive Plan Update was submitted for acceptance. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried. Special thanks to Mr. Brad Eubank for his updating of the Comprehensive Plan.

There was \$623.49 received from Sugar Ridge for the scrap collected at Dumpster Days.

There were twenty (14) permits issued for the month of October.

Zoning Inspector Oliver stated that there were two new address assignments for new construction: one at 12791 Diagonal Road and one at 13546 Lost Elm St.

The Zoning Commission will be meeting on November 16, 2016 at 7PM at the Fire station to finalize the Township Comprehensive Plan. Residents were encouraged to attend and give input.

Acting Road Superintendent Report

Acting Road Superintendent Squire stated that the brush pile has been removed. However, he doesn't anticipate the same company providing the service next year. He then suggested closing the brush pile completely due to residents illegally dumping. There is one resident in particular who owns a landscaping business that is illegally dumping instead of disposing it as he should instead of on the others resident's expense. Mr. Oliver stated that he contacted Barnes on Chestnut who has a reasonable fee to residents for dropping off yard waste as an alternative to the Township: \$1.00 a bag or \$5.00 a pickup truck load.

Mr. Squires questioned what the Trustees wanted to do with the leaves from leaf collection. He stated that he contacted one company that quoted a cost of \$300 a load to dispose of the leaves which would cost the Township \$4,000-\$7,000. A couple residents questioned if Sagamore Companies had been called for a quote. Mr. Oliver stated he would look into it. No decision was made by the Trustees as to leaf disposal until further research is concluded.

Executive Session was requested to discuss Road Personnel.

Fire Chief Kevin Dembiecs' Report

The Fire Chief reported that the recoupling of hoses resulted in \$900 of hose being recovered. Trustee Smith questioned what happens when a recoupling fails and if there is a warranty. The Fire Chief stated that once a hose is recoupled, it has to be pressure tested. If it fails it goes back to be recoupled again.

Approval was requested to purchase a Simulator for LifePak defibrulators at a cost of \$664.95. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried.

HazMat physicals have to be performed for the members of the HazMat team by the end of December with a cost of \$500 each. This physical would be a combined regular physical with the hazmat.

Approval was requested to upgrade the 2015 AFG Grant purchase. Currently, FEMA is approving \$109,000 with the Township match of \$5,471. The Fire Chief would like to purchase an additional \$45,000 of upgrades and equipment. Trustee Smith questioned if the upgrades were the latest available. The Fire Chief stated that the fire department members were able to try on and test the differences and the ones he has selected were accepted by all members. The items selected have a life of 10-20 years. Motion to approve by Trustee Taylor, seconded by Trustee Smith; roll call, all ayes, motion carried.

Approval was requested to reimburse a volunteer fire fighter mileage for travel down to Columbus for an EMS surplus event. The Fire Chief stated that requests were to be submitted to Ohio EMS Division but due to the high demand of items, it was set for first come, first served. When asked what kind of items the fire department needed from the surplus, it was stated spare AED, goggles, scissors, IV infusers and miscellaneous. Trustee Taylor questioned what the likelihood would be that larger items would be obtained. It was decided that the cost of mileage reimbursement out weighted the cost of the items received. The Trustees disapproved.

Resident Dale Handley questioned if the Township Fire Department goes on mutual aid calls. He stated that he doesn't see the Township mentioned when mutual aid is mentioned in the news. The Fire Chief stated that mutual aid calls are attended; he suggested that during such an event, the person asked who was in attendance may have just not mentioned the Township.

Trustee Taylor motioned to enter into executive session at 8:04PM to discuss Road personnel, seconded by Trustee Smith; roll call, all ayes, motion carried.

At 8:20PM, regular session was reentered with all Trustees in attendance.

Additional Business & Announcements


1. Next regularly scheduled Trustees' Board Meeting is on Monday November 21, 2016 at 7PM.
2. November 8, 2016 is Voting Day. Visit the polls and vote.
3. November 11, 2016 is Veterans Day. Administrative Offices and the Road Department will be closed.
4. The Zoning Commission will be meeting on November 16, 2016 7PM.
5. Keep up with Township events and contact information at carlisletownship.com.


Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Tylor, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 8:20PM.


Trustee Berry Taylor


Trustee Jared Smith


Trustee James Wright


Attested: Kimberly Fallon, Fiscal Officer


Date