

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
November 6, 2017

The Carlisle Township Board of Trustees met on November 6, 2017 at 7:00 PM. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec, and Acting Road Superintendent Paul Sniezek. Sixteen (16) people signed the attendance sheet.

Public Participation

Resident Dale Handley stated that markings are needed at Butternut Ridge Rd. and East Ave.

Resident Ray Hildebrandt produced a model of the proposed Veterans Memorial. Trustee Wright stated that the total amount of square footage is needed for consideration. Mr. Jones stated that if it is placed next to Town Hall, it would be half the lot. There was question of who would be responsible for replacing the flags. The Veteran Memorial would be. Trustee Smith questioned which direction the flags would be facing. Mr. Hildebrandt stated they would be at an angle to be visible to Nickle Plate Diagonal and Route 301.

Fiscal Officer Kimberly Fallons' Report

Minutes of the October 2, 2017 Regular Board of Trustees Meeting minutes was submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Minutes of the October 13, 2017 Special Board of Trustees Meeting minutes were submitted for approval. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, Trustee Smith and Trustee Taylor, aye; Trustee Wright abstain.

Warrants 12878 through 12905 and eft's 570-2017 through 592-2017 with a total of \$78,407.49 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Purchase Order 63-2017 and 64-2017 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

October Financial Statements were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Administrative Assistant/Zoning Inspector William Oliver's Report

Approval was requested to replace the ADA Demand door at Town Hall for a total of \$1,588 by Advanced Door. Motion to approve by Trustee Smith, seconded by Trustee Wright; roll call, all ayes, motion carried.

Keep Lorain County Beautiful meets on November 14, 2017.

Zoning Inspector Oliver recommended to reappoint Dale Handley to the BZA for a term ending December 31, 2018. Motion to approve by Trustee Smith, seconded by Trustee Taylor roll call, all ayes, motion carried.

Recommended to appoint Karen Weber to the BZA to fill Vivian Jamison term ending December 31, 2018 was submitted. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

BZA Member Keith Loczi is retiring from the BZA; acceptance of his resignation was submitted for acceptance. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried. Thank you, Keith, for serving your Township for 16 years!

Recommended to appoint David Little to the BZA to complete Mr. Loczi's term ending December 31, 2018 was submitted. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

The zoning report for October 2017 was submitted to the Trustees and the Zoning commission will be meeting on November 15, 2017 at 7PM.

Trustee Wright questioned if the Building Official had been cooperating with Township Officials. Mr. Oliver stated that he did not have an issue, but the Fire Chief did. Mr. Dembiec stated that the fire department is still not being included in reviewing of any plans. He stated he sees them only after the permits have been approved. He also stated that there is no contact between the fire department and the building inspector. Trustee Wright stated a special meeting would be set for 6:30PM prior to the November 20th Regular Board of Trustees meeting with Tom Horseman the building inspector.

Acting Road Superintendent Report

The Acting Road Superintendent stated that the cost to have a dead tree removed on Robson Road was \$1,200 but it has been put on hold.

A sign was removed at Butternut Ridge Road. Right turn only on Grafton Road is still in the works, but no new news.

On October 23, leaf collected started. Fifteen loads have been dumped. Trustee Wright questioned if it was reasonable to expect a schedule of leaf collection areas. Mr. Sniezek stated that a schedule won't happen until next year. Trustee Smith suggested districts similar to the Lorain County Board of Elections.

Trustee Taylor stated that the landscaping done by Elyria at the end of Calann is beautiful; Elyria has stated they would maintain it. A road department employee has stated that the area should be zoned as someone from Elyria will run through the barrier and kill themselves.

Fire Chief Kevin Dembiecs' Report

Approval was requested to purchase two Firecom Wired headsets with a cost of \$7,400. Trustee Smith motioned to approve, seconded by Trustee Wright; roll call, all ayes, motion carried.

The hose roller for the BWC grant has been ordered; should arrive in 6-7 weeks.

An extension was requested for the Safer Grant to use the balance of money available.

Engine 7 is in need of rear brakes; estimates are being gathered. Trustee Wright questioned if the road department had been consulted about the repair and possible keeping the job in house. Mr. Dembiec stated timing is everything, but he will consult.

Engine 3 ignition won't go off and Engine 7 needs to be painted. Engine 9 is in Orville having the light tower reviewed to get a quote.

Approval was requested to purchase pump adapters for a total of \$860. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Three fire trucks were out around the Township for Halloween; there was a light attendance of children in the neighborhoods.

Executive Session was requested to discuss promotion of a public employee.

At 8:30PM, Trustee Wright motioned to enter into executive session to discuss promotion of a public employee of the fire department, seconded by Trustee Smith; roll call, all ayes, motion carried.

Regular session was re-entered at 8:42PM, with all Trustees in attendance.

Additional Business & Announcements

1. Next regularly summer scheduled Trustees' Board Meeting is on Monday November 20, 2017 at 7PM.
2. November 7, 2017 is Voting Day.
3. November 11, 2017 is Veterans Day; Office closed on November 10th.
4. Keep up with Township events and contact information at carlisletownship.com.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 8:42PM.

Trustee James Wright

Trustee Jared Smith

Trustee Berry Taylor

Kimberly Fallon
Attested: Kimberly Fallon, Fiscal Officer

Date