

**Record of Proceedings  
Minutes of the Carlisle Township Board of Trustees  
Regular Meeting  
November 20, 2017**

The Carlisle Township Board of Trustees met on November 20, 2017 at 7:00 PM. In attendance: Trustee James Wright, Trustee Berry Taylor, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant / Zoning Inspector William Oliver, Fire Chief Kevin Dembiec, and Acting Road Superintendent Paul Sniezek. Eleven (11) people signed the attendance sheet.

**Public Participation**

Resident Ray Hildebrandt submitted a model of how the proposed Veterans Memorial would be if placed on the property next to the Town Hall. Trustee Smith stated the LaPorte Cemetery would be the best place for reflection and respect of the monument; there is plenty of space as well. He also stressed concern of the future needs of the Township should it fall into dire needs and the property not being available for sale. Mr. Hildebrandt stated that the memorial would be placed at an angle to be best viewed by people heading south on Route 301 and Nickle Plate Diagonal. Trustee Wright stated it should be parallel and not on an angle. Fiscal Officer Fallon stated that a decision needs to be made on where the Veterans Memorial should be placed before moving forward. Trustee Wright motioned to allow the Memorial to be placed on the property next to Town Hall, seconded by Trustee Taylor; roll call, all ayes, motion carried.

New resident Vanessa Rodriguez introduced herself to the residents and the Trustees stating she was new to the Community and was looking forward to some involvement.

Resident Allan Jones thanked the Trustees for allowing the Memorial to be placed next to Town Hall.

Historian Jan Brooks gave a brief history of the creation of Albrecht Road in 1907.

**Fiscal Officer Kimberly Fallons' Report**

Minutes of the October 16, 2017 Regular Board of Trustees Meeting minutes was submitted for approval. Motion to approve by Trustee Smith, seconded by Trustee Taylor; roll call, Trustee Smith and Trustee Taylor aye and Trustee Wright abstaining, motion carried.

Minutes of the November 9, 2017 Special Board of Trustee Meeting regarding purchase of road department vehicle was submitted for approval. Trustee Smith motioned to approve, seconded by Trustee Taylor; roll call, all ayes, motion carried.

Warrants 12906 through 12936 and eft's 593-2017 through 612-2017 with a total of \$69,794.30 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Purchase Order 65-2017 through 68-2017 were submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Resolution 2017-41 Fiscal Officer Line Slides was submitted for approval. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

The 2018 Medical Insurance rates for Plan B were submitted for acceptance. Motion to approve by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

Fallon questioned attendance of Township Officials as to who was to attend the Lorain County Township Association Christmas Banquet. Trustee Taylor, Trustee Smith and Bill Oliver will be in attendance.

**Administrative Assistant/Zoning Inspector William Oliver's Report**

Mr. Oliver stated that the ADA Demand door was installed on November 16, 2017.

Mr. Oliver stated that there were 45 members of the LCTA in attendance which was catered by Smith Catering and NOPEC was the Key Speaker. NOPEC also contributed \$500 toward the catering.

The Keep America Beautiful meeting set its first meeting for March 2018.

Third quarter re-trac report was discussed. Mr. Oliver stated that the residual increased to 25%, which means people are not recycling correctly. He reminded the residents that the items in the recycling cart should be placed loose, while the items in the blue cart should be bagged. There was discussion of having stickers put on new resident carts for education. The Township has been the highest grant received for the past three years; when recycling is done incorrectly, the Townships' grant is reduced. This year, the Township received \$10,205.71 which was used to purchase an entire year of flags for the fire and road department; recycled bags that are given out at dumpster days, 2 new shelters at the community park, advertising space in the Rural Urban, a new picnic table and trash receptacle as well as office supplies. Mr. Oliver stated that he has an agreement with Allied Waste to put several trash and recycling receptacles at the community park for free. Trustee Taylor stated Mr. Oliver should contact Mr. Kidder from Allied Waste on stickers for the receptacles.

**Acting Road Superintendent Report**

The Acting Road Superintendent stated the road department purchased a 2016 1 ton dump truck. Thank you to the Trustees and Fiscal Officer.

Estimates were received and submitted for removal of a dead tree on Banks Road; the lowest and best bidder was Taylor Tree Service for \$750. Trustee Taylor motioned to approve, seconded by Trustee Smith; roll call, all ayes, motion carried.

Mr. Sniezek stated that the Lorain County Engineers need a letter from the Trustees regarding turning right only on southbound Grafton Road. Trustee Wright stated to draft the letter and the Trustees will sign it.

The road department is on its third round of the township for leaf collection and have collected 35 years so far.

A thank you letter to Elyria Township was submitted to the Trustees for signing.

River Ridge Road reconstruction is nearing completion. Driveway aprons need to be completed and reseeded in the spring. Leaf collection is difficult due to the construction, but will be attended to when the road department has access.

**Fire Chief Kevin Dembiecs' Report**

Approval was requested to repair the light tower on Engine 9 with a cost of \$2,930. Motion to accept by Trustee Wright, seconded by Trustee Smith; roll call, all ayes, motion carried.

The fire department is participating in a pager trial for an application of a cost of \$2,000 a year for two system testing, the texting portion of smart phones.

Application was submitted for the 2017 EMS Grant for \$1,200 was submitted; the 2018 Marcs Grant has been applied for.

The fire chief stated Carl Smith will be added to the Volunteer Fire Fighters Dependency Board.

Trustee Smith thanked Mr. Dembiec for setting up the visit to Reynoldsburg for the "Feel the Heat" event in which he and Mr. Dembiec spent the day experiencing being a fire fighter.

**Additional Business & Announcements**

1. Next regularly summer scheduled Trustees' Board Meeting is on Monday December 4, 2017 at 7PM.
2. Offices will be closed for the Thanksgiving holiday November 23-24, 2017.
3. Keep up with Township events and contact information at carlisletownship.com.

**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 8:10PM.

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Trustee James Wright



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Trustee Jared Smith



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Trustee Berry Taylor

  
Attested: Kimberly Fallon, Fiscal Officer

12/18/17  
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Date