

**Record of Proceedings  
Minutes of the Carlisle Township Board of Trustees  
Regular Meeting  
November 17, 2022**

The Carlisle Township Board of Trustees met on November 17, 2022 at 7:00 PM. In attendance: Trustee Jared Smith, Trustee James Wright, Administrative Assistant William Oliver, Zoning Inspector Tim Ehrke, and Fire Chief Stephen Higgins. Three (3) people signed the attendance sheet.

**Public Participation**

A Sheriff Deputy was in attendance to discuss the increase traffic patrolling of Brentwood. In a two-week period there were only two people who received warnings. The residents of the property where she sat had the opportunity to see from the radar gun that people were not traveling at the speed they thought they were. A speed monitor will be placed in the area when time is coordinated with the road department.

**Fiscal Officer Kimberly Fallons' Report**

No Report

**Administrative Assistant/Zoning Inspector William Oliver's Report**

The attendance of the LCTA Christmas party was taken.

Lakeland Glass has not been responding to the administrative door replacement.

Reservations and lodging have been set up for the 2023 OTA Conference.

**Zoning Inspector Tim Ehrkes' Report**

There was one (1) permit issued for the period of November 17, 2022 through November 21, 2022 with a total of \$25 collected.

Trustee Wright motioned to approve Resolution 22-2022 To Compel Legal Action for the zoning violations of Butternut Ridge Salvage, Trustee Smith seconded; roll call, all ayes, motion carried.

Mr. Ehrke will be meeting with Tom Mangan on November 22 to discuss the Carter property zoning violations. The property is not agricultural.

**Road Superintendent Paul Sniezeks' Report**

There have been 74 loads of leaves picked up so far; both leaf vacs are up and running. He suggested finding another dump side for the east side of town to reduce time and fuel in the delivering of leaves. Trustee Wright mentioned putting an ad in the paper to see if there are any farmers that may need the leaves for their fields.

The lower structure has been set for the salt dome.

Mr. Sniezek spoke to the engineers regarding 2023 road repairs. A plan needs to be implemented to do spot repairs to take care of bad areas of the Township. Aspen Court has sections that need replaced/repared. Trustee Wright stated that the pothole patcher has been a great help on Aspen Court. Meadow Creek Road has also had its life extended because of the pothole patcher. Arbor has some bad sections, but overall in good shape. Trustee Smith questioned what a new durapatcher was. Trustee Wright stated \$98,000. Mr. Sniezek stated a used one would be half that cost. Trustee Smith questioned if financing would be available to spread the cost over time instead of all at once. Mr. Sniezek stated it is possible. Discussion and investigation will continue.

Mr. Sniezek stated that he had some questions regarding the Personnel Policy. He stated that there were some resolutions in the past, but can't seem to find them. He has been looking at 5.1.1 regarding Longevity Pay. He said he questioned the Fiscal Officer and she stated no. He read the 5.1.1 to the Trustees. Trustee Wright stated he doesn't remember any changes to the Personnel Policy. He said that if nothing supersedes that, it is what it is.

Executive session was requested to discuss personnel.

#### **Fire Chief Stephen Higgins' Report**

Quotes on the part for Engine 7 were \$813.71 and will be installed inhouse. Trustee Wright motioned to approve, Trustee Smith seconded; roll call, all ayes, motion carried.

Executive session was requested to discuss personnel.

Trustee Smith stated that there was a presentation about Wreaths Across America. Once a year, wreaths are placed on all veteran graves if your cemetery is registered. He stated we should look into it for next year. There is no cost to register. The Township could encourage residents to supply wreaths for the veterans in the cemeteries.

At 7:29PM, Trustee Wright motioned to enter executive session to discuss hiring of road department personnel and fire department personnel, Trustee Smith seconded; roll call, all ayes, motion carried.

Regular session was re-entered at 8:30PM with all Trustees in attendance.

Trustee Wright motioned to hire Wayne Lacko Jr. as probationary fire fighter, Trustee Smith seconded; roll call, all ayes, motion carried.


#### **Additional Business & Announcements**


1. November 24<sup>th</sup> and 25<sup>th</sup> the offices will be closed because of Thanksgiving.
2. Next regularly scheduled Trustees' Board Meeting is on Monday December 5, 2022 at 7 PM.
3. Keep up with Township events and contact information at [carlisletownship.com](http://carlisletownship.com).

**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Taylor, seconded by Trustee Wright, roll call: all ayes, meeting adjourned at 8:31 PM.

  
Trustee Jafed Smith

  
Attested: Kimberly Fallon  
Fiscal Officer

  
Trustee Berry Taylor

  
Trustee James Wright