

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Budget Hearing and Regular Meeting**  
**October 2, 2023**

The Carlisle Township Board of Trustees met on October 2, 2023 at 7:00 PM. In attendance: Trustee Jared Smith, Trustee Berry Taylor, Trustee James Wright, Fiscal Officer Kimberly Fallon, Administrative Assistant William Oliver, Zoning Inspector Tim Ehrke, Road Superintendent Paul Sniezek and Fire Chief Stephen Higgins. Six (6) people signed the attendance sheet.

**Public Participation**

Resident Jerry Hune questioned when leaf collection would begin. Mr. Sniezek stated it will begin shortly.

**Trustee Comments**

Trustee Smith questioned the Trustees if they would be interested in doing work sessions where they could discuss issues more fully. The work sessions would be open to the public. There wasn't any interest as issues are discussed during regular meetings.

Trustee Smith questioned if the Trustees would be interested in signing up for the OTA webinars online with a cost of \$250. All employees would have access. Trustee Smith motioned to approve. Trustee Wright seconded; roll call, all ayes, motion carried.

The trash consortium needs to have a representative from the Township. Trustee Smith motioned to appoint Trustee Taylor, Trustee Wright seconded; roll call, Trustee Smith and Wright aye and Trustee Taylor abstain, motion carried.

**Fiscal Officer Kimberly Fallons' Report**

Trustee Wright motioned to approve the minutes of the August 21, 2023 Regular Board of Trustee Meeting, Trustee Smith seconded; roll call, all ayes, motion carried.

Trustee Wright motioned to approve warrants 15326 through 15357 and EFT's 459-2023 through 532-2023 with a total of \$275,207.78, Trustee Smith seconded; roll call, all ayes, motion carried.

Trustee Wright motioned to approve August financial statement as submitted, Trustee Smith seconded; roll call, all ayes, motion carried.

Trustee Wright motioned to approve Purchase Orders 40-2023 and 41-2023, Trustee Smith seconded; roll call, all ayes, motion carried.

Cemetary deeds were submitted to be signed by the Trustees.

**Administrative Assistant William Olivers' Report**

Two (2) people showed up for the Township shred day on September 23<sup>rd</sup>.

The Township received \$13,194 for the NOPEC Energized Community Grant.

Several Zoning and BZA members will be in attendance for the Zoning training given by the Lorain County Prosecutor's office on October 11<sup>th</sup> at 6PM.

Dumpster Days will be on October 7<sup>th</sup> 8AM – 12PM.

**Zoning Inspector Tim Ehrkes' Report**

For the period of September 4 through September 28, there were eight (8) permits issued for a total of \$542.50.

Assistant Prosecuting Attorney Greg Peltz viewed the Carter property on September 5<sup>th</sup>. Also on September 5<sup>th</sup>, Mr. Ehrke, Mr. Peltz and Mr. Carter had a conference call in which Mr. Carter stated that he had hired a service to remove the noncompliant trailers from the property. He would also move the trailers that currently house animals to the rear of the property. Lastly, he stated all motor vehicles remaining on the property were operational and legally tagged.

**Road Superintendent Paul Sniezeks' Report**

Milano Monuments will start headstone restoration soon starting at Murray Ridge Cemetery.

There was an inspection done on Banks Road. Mr. Sniezek would like to start the application to receive funds from the county to have the project completed. The Township would have to contribute to the costs, but the costs are unknown at this time.

The Carrington Point drainage easement was built into the development plans.

Chip and seal has been completed. The Slife Road tile project west of the railroad tracks has been completed. The Planning Grant will be applied for to deal with Robson Road issues.

Mastermind is still working their way around the Township inspecting all signage.

**Fire Chief Stephen Higgins' Report**

There were 58 runs for the month of September.

Trustee Wright motioned to approve the purchase a new hose tester with a cost of \$2,867, Trustee Smith seconded; roll call, all ayes, motion carried.

The BWC Safety Grant application was submitted.

Executive session was requested to discuss hiring of fire department personnel.

At 7:40 PM, Trustee Wright motioned to enter into executive session to discuss township hiring of fire department personnel, Trustee Smith seconded; roll call, all ayes, motion carried.

Regular session was re-entered at 7:48 PM with all Trustees in attendance.


Trustee Wright motioned to approve the hiring of David Lowery as Volunteer Fire Fighter, Trustee Smith seconded; roll call, all ayes, motion carried.

**Additional Business & Announcements**


1. Dumpster Days will be on October 7<sup>th</sup> 8AM – 12PM.
2. Next regularly scheduled Trustees' Board Meeting is on Monday October 16, 2023 at 7:00 PM.
3. Keep up with Township events and contact information at [carlisletownship.com](http://carlisletownship.com).


**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 7:50 PM.

  
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Trustee Jared Smith

  
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Attested: Kimberly Fallon  
Fiscal Officer

  
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Trustee Berry Taylor

  
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Trustee James Wright