

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Special Meeting
January 29, 2024

The Carlisle Township Board of Trustees met on January 29, 2024 at 9:30 AM to discuss general Township business. In attendance: Trustee Jared Smith, Trustee James Wright, Administrative Assistant William Oliver, Road Superintendent Paul Sniezek and Fire Chief Stephen Higgins.

Fiscal Officer

Trustee Smith motioned to approve the minutes of January 16, 2024 Regular Board of Trustee Meeting, Trustee Wright seconded; roll call, all ayes, motion carried.

Trustee Smith motioned to approve warrants 15468 through 15479 and EFT's 41-2024 through 71-2024 for a total of \$175,193.44, Trustee Wright seconded; roll call, all ayes, motion carried.

Trustee Smith motioned to approve Purchase Orders 40-2024 and 41-2024, Trustee Wright seconded; roll call, all ayes, motion carried.

Administrative Assistant

Trustee Smith motioned to approve Resolution 2024-4 A Resolution to approve ACH and Electronic Transactions, Trustee Wright seconded; roll call, all ayes, motion carried.

Sales Tax exemption forms were signed by the Fiscal Officer for the lodging for attendance at the OTA conference.

Road Department

Trustee Smith motioned to approve the application and Township contribution of 15% for the Banks Road Drainage Community Grant, Trustee Wright seconded; roll call, all ayes, motion carried. The project is to be completed in two phases: Phase 1 will be the ditch cleaning to prepare for Phase II. The estimated cost of the project is to be approximately \$350,000 with Phase I cost of \$188,240 in which the Township 15% contribution will be applied by a 50% split between the General Fund and the Road Fund.

An alert to keep trash cans off the roadways during snow plowing season will be posted on the Township website.

There was discussion on what will be done to the old salt shed. Trustee Smith stated there might be grant funds available for the removal due to salt infiltration in the wood over the years. There was also thoughts of using the building for storage of road department equipment.

Fire Department

Trustee Smith motioned to approve the purchase of SCBA masks with a cost of \$658, Trustee Wright seconded; roll call, all ayes, motion carried.

Trustee Smith motioned to approve the purchase of firefighter boots with a cost of \$360, Trustee Wright seconded; roll call, all ayes, motion carried.

Executive Session was requested to discuss hiring of fire department personnel.

At 8:26 AM, Trustee Smith motioned to enter into executive session to discuss hiring of fire department personnel, Trustee Wright seconded; roll call, all ayes, motion carried.


Regular session was re-entered at 8:29 AM with all Trustees in attendance.

Trustee Smith motioned to approve the hiring of Aliah Lovejoy as probationary volunteer fire fighter and her attendance of the Fire Fighter 1 training, Trustee Wright seconded; roll call, all ayes, motion carried.

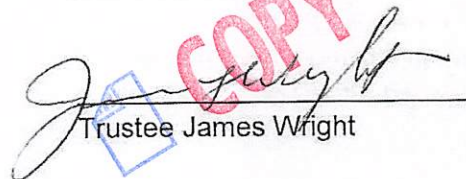
Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Wright, roll call: all ayes, meeting adjourned at 8:30 AM.


Trustee Jared Smith


Attested: Kimberly Fallon
Fiscal Officer

Trustee Berry Taylor


Trustee James Wright