

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Budget Hearing and Regular Meeting
November 6, 2023

The Carlisle Township Board of Trustees met on November 6, 2023 at 7:00 PM. In attendance: Trustee Jared Smith, Trustee Berry Taylor, Trustee James Wright, Fiscal Officer Kimberly Fallon, Administrative Assistant William Oliver, Road Superintendent Paul Sniezek and Fire Chief Stephen Higgins. Nine (9) people signed the attendance sheet.

Public Participation

Resident Ray Hildebrandt gave a brief history of the fire siren and the bell tower.

Resident Barry Pleska was in attendance to discuss several issues: illegal burning; can something be sent to the residents because it is leaf burning season; IGS Energy canvassed his street and he was pleased to see that the representative had a permit issued by the Township; what is the progress of two cases in the courts regarding property on Butternut Ridge that wants to put in a storage unit business; and was there any progress on a complaint he sent to the Zoning Inspector regarding his neighbor who dug up his own gas lines. Mr. Oliver will put the burning restrictions on the website and on the digital sign. Nobody was aware that the property owner of the Butternut Ridge Road property was still in court regarding zoning. Trustee Wright stated that the issue Mr. Pleska has with his neighbor is a civil issue; the Township cannot do anything.

Trustee Comments

Trustee Smith stated that he is concerned of a fire hazard with all the documents that are in the upper level of Town Hall. There was discussion on the process of record retention.

The Trustees had a brief discussion about the letter from the Prosecutor requesting the Township ban Wind and Solar Facilities. Currently, the Township has restrictive zoning and the Trustees aren't worried about the need to ban such facilities. The issue has been tabled to allow for more research and further discussion.

Fiscal Officer Kimberly Fallons' Report

Trustee Wright motioned to approve the minutes of September 5, 2023 Regular Board of Trustee Meeting and October 2, 2023 Regular Board of Trustee Meeting minutes, Trustee Smith seconded; roll call, all ayes, motion carried.

Trustee Wright motioned to approve the minutes of October 16, 2023 Regular Board of Trustee Meeting minutes as amended that Trustee Taylor was not in attendance, Trustee Smith seconded; roll call, Trustee Wright and Smith aye and Trustee Taylor abstain, motion carried.

Trustee Wright motioned to approve Warrants 15358 through 15404 and EFT's 533-2023 through 625-2023 for a total of \$176,747.78, Trustee Smith seconded; roll call, all ayes, motion carried.

Trustee Wright motioned to approve the September financials as submitted, Trustee Smith seconded; roll call, all ayes, motion carried.

Trustee Wright motioned to approve Purchase Order 42-2023 and Blanket Certificates 44-2023 through 46-2023, Trustee Smith seconded; roll call, all ayes, motion carried.

Trustee Wright motioned to approve Resolution 2023-15 Resolution to Appoint William Oliver as the Township Representative for RLCWA, Trustee Smith seconded; roll call, all ayes, motion carried.

Trustee Wright motioned to approve Resolution 2023-16 Resolution Accepting Tax Rates, Trustee Smith seconded; roll call, all ayes, motion carried.

Administrative Assistant William Olivers' Report

Registration forms were given to the Trustees for the 2024 OTA Conference.

The painting of the road department garage and town hall is nearing completion. There was discussion on replacing the roof on Town Hall. Trustee Wright directed Mr. Oliver to obtain a quote for a slate roof as well as the metal.

Resident Maggie Hopkins submitted a request to the Trustees to allow signage in the front yards on Slife Road to slow traffic down. The Trustees agreed it would be a good idea.

Zoning Inspector Tim Ehrkes' Report

No Report.

Road Superintendent Paul Sniezeks' Report

A new headstone that had an embellishment on it was damaged during a burial and the relative who purchased it would like it replaced by the Township. Considering the Township cannot be held responsible for damages done to headstones, Trustee Wright stated that the Township would replace the embellishment once. The Rules and Regulations need to be amended to deter embellishments from headstones. Trustee Wright motioned to approve the cost of \$199 to replace the embellishment, Trustee Smith seconded; roll call, all ayes, motion carried.

Leaf pick up is moving forward now that the leaves are drying making it easier for pick up.

Mastermind submitted the signage report for the Trustees to review.

There was a discussion on alternatives to keep traffic from Indian Hollow Road and Grafton Road off Mardun Court. Residents have been ignoring the current signs. Mr. Sniezek will be investigating the installation of a jersey barrier which will block all traffic from entering and exiting except for the residents that live on Mardun.

Restoration of monuments has begun.

Fire Chief Stephen Higgins' Report

There were 57 runs for the month of October.

The ISO review will begin on Thursday.

Trustee Wright motioned to approve the purchase of a tablet from Verizon for fire department inspections with a cost of \$766.22 and an annual contract with Verizon for data, Trustee Smith seconded; roll call, all ayes, motion carried.

There was discussion on the amount that each department has to spend without going to the Trustees for approval. Mrs. Fallon stated that it is up to the Trustees to increase spending amounts, but limits are put in place to keep the Trustees involved in what is happening with each department. Trustee Wright motioned to approve the increase in spending on the Huntington Credit Card to \$2,000, Trustee Smith seconded; roll call, all ayes, motion carried.

At 8:39 PM, Trustee Wright motioned to enter into executive session to discuss compensation of road department personnel, Trustee Smith seconded; roll call, all ayes, motion carried.

Regular session was re-entered at 8:49 PM with all Trustees in attendance.


Additional Business & Announcements


1. November 11th is Veteran's Day and the offices will be closed in observance.
2. November 15th is America Recycles Day.
3. Next regularly scheduled Trustees' Board Meeting is on Monday November 20, 2023 at 7:00 PM.
4. Keep up with Township events and contact information at carlisle-township.com.


Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 8:49 PM.


Trustee Jared Smith


Trustee Berry Taylor


Attested: Kimberly Fallon
Fiscal Officer


Trustee James Wright