

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Budget Hearing and Regular Meeting
August 15, 2022

The Carlisle Township Board of Trustees met on August 15, 2022 at 7:00 PM. In attendance: Trustee Berry Taylor, Trustee James Wright, Trustee Jared Smith, Fiscal Officer Kimberly Fallon, Administrative Assistant William Oliver, Zoning Inspector Tim Ehrke, and Road Superintendent Paul Sniezek. One (1) person signed the attendance sheet.

At 7 PM, Trustee Taylor opened the Budget Hearing for discussion. Fallon presented the 2023 Budget.

No comments were received.

At 7:05 PM, Trustee Taylor motioned to close the Budget Hearing, Trustee Wright seconded; roll call, all ayes, motion carried.

Public Participation

A resident was in attendance to discuss a project completed in which she believes has not improved the drainage on her property. She stated a riser was shortened and now the water cannot reach it. She is experiencing issues with flushing the toilet, rocks coming up to the surface that did not happen previously. She also questioned when the landscaping would be completed. Mr. Sniezek stated that the drainage has been greatly improved and the seeding will be completed in the spring. The Trustees agreed to visit the site with Mr. Sniezek to review the issues.

Fiscal Officer Kimberly Fallons' Report

Trustee Taylor motioned to approve warrants 14912 through 14942 and EFT's 403-2022 through 455-2022 for a total of \$102,691.47, Trustee Wright seconded; roll call, all ayes, motion carried.

Trustee Taylor motioned to approve Purchase Order 49-2022 and Blanket Certificate 59-2022 through 61-2022, Trustee Wright seconded; roll call, all ayes, motion carried.

Trustee Taylor motioned to approve the July 2022 Financial Statements as submitted, Trustee Wright seconded, roll call, all ayes, motion carried.

Trustee Taylor motioned to approve the June 21, 2022 Regular Board of Trustees Meeting minutes, Trustee Smith seconded; roll call, Trustee Taylor and Smith aye and Trustee Wright abstain, motion carried.

Trustee Taylor motioned to approve the August 15, 2022 Regular Board of Trustee Meeting minutes and July 29, 2022 Special Board of Trustee Meeting minutes, Trustee Wright seconded; roll call, all ayes, motion carried.

The Township received a donation from the Carlisle Township Volunteer Fire Fighters in the amount of \$1,595 which were proceeds from the grill raffle for the Bicentennial celebration.

Administrative Assistant/Zoning Inspector William Olivers' Report

The epoxy flooring has been installed and the interior walls of Town Hall have been completed. The gutter replacement and exterior stucco repair and repaint are in progress. An issue arose with the connection of two lines for the road department and the internet for the Veteran camera system. It is being investigated by Windstream.

Trustee Taylor motioned to approve the Lakeland Glass Quotes for a total of \$2,500 – 3,000 for the fire department front door fogging issue, front door mechanism at the administrative door and replacement of the zoning door, Trustee Wright seconded; roll call, all ayes, motion carried.

New microphones were purchased for Trustee meetings.

The Township received \$20,200 from the NOPEC Grant that are being used for the renovations at Town Hall.

There will be eight (8) members of the BZA and ZC in attendance for the Ethics training to be held on September 22, 2022 at 6 PM at the Lodge in New Russia Township.

Zoning Inspector Tim Ehrkes' Report

There were twelve (20) permits issued for the period of July 14, 2022 through August 14, 2022 with a total of \$1,272.35 collected.,

The properties at 10975 Libby Avenue and 40346 Butternut Ridge Road, and 314 Oberlin-Elyria Road all received zoning violation notices from the Lorain County Prosecutors office.

On August 11, 2022, Asst. Prosecutor Tom Mangan, Trustee Wright and Mr. Ehrke shared a conference call with the Oldfield/Fielding couple and Magistrate Kim Miller. After the conversation they visited the property and recorded the conditions and the licensing of all vehicles on the property. All vehicles except for two were registered. Mr. Mangan will report all to the Magistrate.

Road Superintendent Paul Sniezeks' Report

Mr. Sniezek reported that all basketball hoops have been removed from the roadways with only one of the residents being unresponsive to the letter.

The 1994 pickup is ready to be sold on Govdeals.com.

There was 132 tons of asphalt laid around the Township. Chip seal is set to begin soon.

OPWC funds will be applied for the project on Robert Lane.

Trustee Taylor motioned to approve \$3,700 for base materials for the salt shed, Trustee Wright seconded; roll call, all ayes, motion carried.

The Township speed sign is out of order as is the Sheriff's sign.

Mr. Sniezek is in discussion with Amherst Township to join with Elyria, LaGrange and Carlisle in the shared services for chip seal. The Trustees were concerned that the services being shared was as equal as possible and if there was a report on the contribution of each entity each year. Mr. Sniezek stated there wasn't a spreadsheet as each year it is different for each community.

Fire Chief Stephen Higgins' Report

Vacation

Trustee Taylor motioned to enter into executive session to discuss Road Department personnel at 8:09 PM, Trustee Wright seconded; roll call, all ayes, motion carried.


Regular session was re-entered at 8:22 PM with all Trustees in attendance.


Additional Business & Announcements

1. Offices will be closed in recognition of Labor Day on September 5, 2022.
2. Next regularly scheduled Trustees' Board Meeting is on Tuesday September 6, 2022 at 7 PM.
3. Keep up with Township events and contact information at carlisletownship.com.


Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Taylor, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 8:22 PM.


Trustee Jared Smith


Attested: Kimberly Fallon
Fiscal Officer


Trustee Berry Taylor


Trustee James Wright