

Carlisle Township Board of Trustees
Regular Meeting Minutes – October 20, 2025

Attending: Trustees Jim Wright and Jared Smith, Administrative Assistant Bill Oliver, Road Department Paul Snizek, Zoning Inspector Tim Ehrke, Fiscal Officer Josh Hutchison and nine (9) residents

The meeting was called to order at 7:00 PM by Trustee Wright

Public Participation:

None

Trustee Comments:

Trustee Smith stated on 10/8/25 he participated in Lunch and Learn at the Jail for Elected Officials. They toured the Jail, ate what the prisoners eat for lunch at a cost of \$1.87 and learned what Correction Officers do. There is a Levy on the Ballot for operation of the Jail.

Keystone Elementary School will be hosting a Keystone/LaGrange meet the Candidate's night on 10/28/25 from 6p to 7:30p in the cafeteria. Trustee Smith was asked to submit questions to the Keystone School Board and he submitted two (2) questions.

Fiscal Officer:

Requested approval for EFT's 571-2025 through 644-2025 and Warrants 16094 through 16100 totaling \$76,561.77. Trustee Wright made the motion to approve and Trustee Smith seconded.

Administrative Assistant:

Request made to approve Trustee Meeting Minutes from 9/15/25 and 10/6/25. Trustee Wright made motion to approve and Trustee Smith seconded.

Dumpster Day went well with the extra help and there were 80 residents that participated.

Requested Executive Session to discuss the Zoning Software Contract.

Zoning Inspector:

For the period of 10/6/25 through 10/16/25 there were six (6) permits issued for a total of \$1,416.50

The Gary Nash has been cleared of vehicles, tractors and trailers and is pretty well cleaned up. The grass has also been mowed.

There is a new owner of the Stone Crushing Facility on Oberlin-Elyria Road and they have permits that are needed and she will be addressing this and the permits needed.

The Zoning Software is not compatible with the computer updates and would like to discuss this during Executive Session. A question was asked what the Zoning Software does and Tim Ehrke stated it produces permits, records the dollar of the transactions and history.

Road Department:

Five dumpsters were filled on Dumpster Day. 3,600# of scrap metal which a check in the amount of \$297 will be forthcoming and 10 gallons of used motor oil was recycled.

Paul Sniezek stated he had a request from resident on Hale Road for a Slow Child at Play Sign and requested putting up the sign. Trustee Wright made motion to approve and Trustee Smith seconded. Motion carried.

The Leaf Vac has a valve that is leaking and would like to purchase a replacement from Certified Power at a cost of \$630.40 and send the old valve out for repair. Trustee Wright made motion to approve and Trustee Smith seconded. Motion carried.

A request was received from Lori Aldridge to be buried next to her mother in a lot that was purchased by Dennis Manns. Trustee Wright made a motion to allow Lori Aldridge to be interred in Lot C-118 South and Trustee Smith Seconded. Motion carried.

Leaf Pick Up dates should be entered in the Rural Urban. Trustee Smith stated he will take care of it.

They have not heard back from the paving regarding Robert Lane and hoping to start soon.

The Road Crew said thank you for the T Shirts.

No Parking Signs are missing on Oakwood Street and are going to need to be replaced.

Request for Executive Session to discuss Employee Compensation.

Bill Oliver provided Paul Sniezek with information regarding a Pre-Construction Conference on 10/28/25 and believes it pertains to the Bridge on 301 and stated he would attend if the Trustees want him to. Trustee Wright stated it wouldn't hurt for him to attend and Paul stated he will sign up for it.

Fire Department:

No report

Trustee Wright made a motion to enter into Executive Session at 7:20p to discuss the Zoning Software and Road Department Employee compensation and Trustee Smith seconded. Motion carried.

Trustee Wright made a motion to return to Regular Session from Executive Session at 7:40p and Trustee Smith seconded. Motion carried.

Trustee Wright made a motion to enter into contract with Emergent Corporation for \$9,400 for hosting and \$1,440 per year for Zoning Department and Trustee Smith seconded. Motion carried.

Trustee Wright made a motion to pay Fire Fighter John Jemiola \$21.00 per hour for Dumpster Day retro to 10/11/25 to be paid from the Road Department and Trustee Smith seconded. Motion carried.

Trustee Wright made a motion to adjourn at 7:43p and Trustee Wright seconded. Motion carried.

Approved by:

Berry Taylor

Jared Smith

James Wright

Attested:

Date: 11/3/25