

Carlisle Township Board of Trustees  
Regular Meeting Minutes – February 3, 2025

**SCANNED**  
2025-03-03  
AA/TR

Attending: Trustees Jared Smith and Berry Taylor, Administrative Assistant Bill Oliver, Zoning Inspector Tim Erhke, Fire Chief Steve Higgins and nine (9) residents.

The meeting was called to order at 7:00 PM by Trustee Taylor.

**Public Participation:**

Ray Hildebrant requested a sign be put up at the intersection on Indian Hollow and Grafton Road. Trustee Taylor stated that since this is a County Road County and Paul will contact them.

**Trustee Comments:**

Trustee Smith stated he, Trustee Wright and Road Superintendent Paul Sniezak attended the Ohio Township Association Winter Conference. This year the workshops he focused on was Levy and Records Retention and was informative.

Trustee Taylor stated there will be an Executive Meeting after the regular meeting with the Fiscal Officer to talk about personnel.

**Fiscal Officer:**

Requested a motion to pay bills totaling \$24,366.92 which includes Warrant numbers 15833 through 15836 totaling \$3,348.63. Trustee Taylor made motion and Trustee Smith seconded. Motion carried.

Requested a motion for Electronic payment numbers 67-2025 through 75-2025 totaling \$21,018.29. Trustee Taylor made motion and Trustee Smith seconded. Motion carried.

Fiscal officer stated she received information regarding insurance on the Veteran's Memorial. Trustee Taylor stated this would go to Ray.

**Administrative Assistant:**

Bill Oliver stated the Fiscal Officer will begin Audit with the State from February 4<sup>th</sup> through the 6<sup>th</sup> at the Fire Station Meeting Room.

He will be meeting with the Lorain County Planning Commission February 25, 2025 at 2:00 PM to go over Yost Construction's submission of 15 houses on Hidden Lane. The BZA will meet on February 24, 2025 to decide if a variance will be approved.

Fence installation at LaPorte Cemetery has not started.

**Zoning Inspector:**

Tim Erhke stated it has been a slow week due to the snow.

February 4, 2025 at 2:00 PM, he and Trustee Smith have a meeting with the Lorain County Sheriff to discuss administering the violation notices.

**Road Department:**

No report

**Fire Department:**

Fire Chief Higgins stated there was one (1) building fire, 42 EMS calls, six (6) motor vehicle accidents with injuries, four (4) dispatched and canceled enroute, two (2) smoke detector activations due to malfunctions, two (2) smoke detector activations with no fire, unintentional and one (1) smoke detector activation that was unintentional. Total 65 runs

New Hire Taylor Salvins finished all the required paperwork, prerequisites for Fire Fighter 1 Class starts next week and asked Trustees to allow him to enroll Taylor in the Class at a cost of \$1,500.00 to be reimbursed by the State Fire Marshall Grant. Trustee Taylor made motion and Trustee Smith seconded. Motion carried.

This is the time of year the Pharmacy License is renewed and normally at a Category 2 Level which is a basic level, with more Paramedics he would like to renew at a Category 3 Level. They would be able to carry more Cardiac meds. If renew now there is a difference in price of \$320.00 for Category 2 and \$440.00 for Category 3. The Chief would like to renew at the higher Level. Trustee Taylore made motion to approve and Trustee Smith seconded. Motion carried.

Trustee Smith stated he picked up the Fire Marshall's catalog of classes for 2025.

Trustee Taylor made a motion to go into Executive Session to discuss Personnel with the Fiscal Officer at 7:12 PM. Trustee Smith seconded. Motion carried.

Trustee Taylor made a motion to return to Regular Session from Executive Session at 7:32 PM.

Trustee Taylor made a motion to Adjourn at 7:32 PM, Trustee Smith seconded. Motion carried.

Approved by:

Berry Taylor

Jared Smith

James Wright

Attested: \_\_\_\_\_

Date: 03/03/2025