

Carlisle Township Board of Trustees
Regular Meeting Minutes – April 7, 2025

Attending: Trustees Jared Smith, Berry Taylor, Jim Wright, Administrative Assistant Bill Oliver, Fire Chief Steve Higgins, Road Department Paul Sniezak, Zoning Inspector Tim Erhke, Fiscal Officer Josh Hutchison and nine (9) residents

The meeting was called to order at 7:00 PM by Trustee Taylor

Public Participation:

Resident asked about the Fire Department personnel files with Trustee discussion

Trustee Comments:

Trustee Smith spoke about Supporting of Issue 2 State Capital Improvement Program which supports Ohio Public Works dollars and will be on 5/6/25 ballot. Trustee Smith made motion to support Issue 2 with Resolution 2025-08 and Trustee Taylor seconded. Motion carried

Trustee Smith made motion to approve Resolution 2025-09 to Establish a Police District in Carlisle Township and Trustee Wright seconded. Motion carried

Trustee Wright asked about Carlisle Local 2979 and Trustee Taylor stated it is the Fire Department Contract which they are in discussion with them now

Trustee Smith stated the rough draft of the Personnel Manual and the Trustees have gone through it with comments and changes. A working copy of the Personnel Manual has been given to the Bill Oliver, Paul Sniezak and Steve Higgins to review. Bill Oliver requested a Special Meeting sometime next week, either Wednesday or Friday. Date to be confirmed

Fiscal Officer:

Motion requested to pay bills totaling \$150,420.21 which includes checks 15895 through 15917 and EFT's 160-2025 through 198-2025. Trustee Taylor made motion to approve and Trustee Wright seconded. Motion carried

Motion requested to approve purchase order to AJ Rose for a Fork Lift. Trustee Taylor made motion and Trustee Wright seconded. Motion carried

NOPEC information received to be given to Bill Oliver

Administrative Assistant:

Trustee Talor made motion to approve 3/17/25, 3/27/25 and 4/2/25 Trustee meeting minutes with corrections to 3/17/25 and Trustee Wright seconded. Motion carried

Trustee Taylor stated he followed up on the issue with the sewer bill complaint from resident on Hope Court and there is nothing that can be done. Spoke to Elyria Public Utility's and Lorain County Engineers

Trustee Taylor also spoke to Joe at Rumpke regarding the \$10.00 bulk fee being charged and Joe will talk to the Customer Service to reiterate our contract with bulk pick up. Mattresses or Couches need to be wrapped in plastic

Trustee Taylor made motion to enter into contract with Lorain County Prosecutor for Professional Services as Law Director and Trustee Wright seconded. Motion carried

Trustee Smith stated under new House Bill 315 notices can be posted on the Website, however it states the Township Fiscal Officer's are responsible for maintaining proof of publication. The Bill was read and discussion was had on the issue

Trustee Smith stated he received information regarding changing the website from .org to .gov. Discussion was had on the issue

Zoning Inspector:

For the period of 3/27/25 through 4/3/25 six (6) permits were issued for a total of \$539.51

There is a Zoning Commission Meeting tomorrow regarding having something in writing regarding driveways due to the fact residents are wanting more than one (1) driveway on their property

A Violation Letter was sent to property owner at 38675 East Avenue regarding trash on property, he is also monitoring two (2) other properties

Road Department:

Request made to purchase a Pallet of Crack Seal from Crafc0 in the amount of \$1,901.25. Trustee Taylor made motion to approve and Trustee Wright seconded. Motion carried

Request made to renew contract with Sarah Lee LLC for Leaf Disposal for 2025 for \$1,500. Trustee Taylor made motion to approve and Trustee Wright seconded. Motion carried

Quote received for a Guardrail on Mardun Road in the amount of \$3,300. Discussion was had and Trustee Taylor made motion to approve and Trustee Wright seconded. Motion carried

Triple R Tree Service has resumed work on Robert Lane

Fire Department:

March Run Report – total of 79 incidents

Columbia Gas Training 4/14/25 with LaGrange Fire Department. There were 31 Gas emergencies in 2024

University Hospital is bringing a Helicopter on 4/18/25 to do scenario training

Spoke on the Probationary Fire Fighter Training Classes

The WENS System will be discontinued and a new system called Code Red will be replacing the WENS. It will be on the website once it is up and running

Trustee Smith stated the Grant that they applied for last year was approved for improvements and additions for a cost of \$142,300 and feels the Township should consider moving forward. Requested Bill Oliver contact some Architects to get a current estimate. Bill Oliver commented on Sewers going in on Oakwood behind Wilkes Villa

Fiscal Officer stated he needs a list of who has Township Credit Cards

Discussion was had on the Church on Chestnut that asked to be Annexed to Elyria

Trustee Taylor made a motion to adjourned 7:40 pm and Trustee Wright seconded. Motion carried

Approved by:

Berry Taylor

Jared Smith

James Wright

Attested:

Date:

4/21/25