

Carlisle Township Board of Trustees
Regular Meeting Minutes – March 3, 2025

Attending: Trustees Jared Smith, Berry Taylor, Jim Wright, Administrative Assistant Bill Oliver, Zoning Inspector Tim Erhke, Fire Chief Steve Higgins, Road Department Paul Sniezak, Deputy Fiscal Officer Amy Richards and eight (8) residents

The meeting was called to order at 7:00 PM by Trustee ~~Smith~~ Taylor

Trustee Taylor made motion to enter in to Executive Session to discuss the appointment of Fiscal Officer at 7:01 pm. Trustee Wright seconded. Motion Carried

Trustee Taylor made motion to return to Regular Session at 7:08 pm

Public Participation:

Resident commented on Flags

Trustee Comments:

Trustee Taylor read Resolution 2025-06 to appoint Fiscal Officer of Carlisle Township per ORC. Trustee Taylor made motion to appoint Josh Hutchinson as Carlisle Township Fiscal Officer, Trustee Wright seconded. Motion carried

Trustee Taylor asked about the Personnel Manual and it is in the works

Fiscal Officer:

Trustee Taylor made a motion to pay bills totaling \$52,375.34 which included Warrant s 15859 through 15875 totaling \$6,105.48 and EFT's 107-2025 through 138-2025 totaling \$46,269.86. Trustee Wright seconded. Motion carried

Administrative Assistant:

Trustee Taylor made motion to approve Trustee Meeting Minutes 9/16/24 and 2/18/25 with corrections and Minutes from 11/18/24, 12/2/24, 1/27/25 and 2/3/25. Seconded by Trustee Wright. Motion carried

The fence installation is complete at LaPorte Cemetery except for a sign that needs to be replaced when the ground thaws.

Zoning Inspector:

No permits have been issues from 2/17/25 through 3/3/25

Stated the property at the corner of Russia Road and Elyria Oberlin Road that little by little it is being cleaned

Trustee Smith stated he emailed Sheriff Hall requesting an update of the Policing District and can be done and advised the County Prosecutor's Office be contacted for directions. Trustee Smith is waiting on direction

Road Department:

The Old Cat Loader was sold on GOV Deals for \$6,600.00

Salt order is complete

Plow Truck #11 Muffler and was able to fabricate a new one without spending a lot of money

The MOU was received from Lagrange Township and was given to the Trustees

Robson Road Tile issues and is looking to do an upgrade of approximately 400' of tile, catch basin and risers. More discussion after he is able to obtain cost

Paul stated a letter was received from resident on Miller Court regarding snow plowing on a right of way. Discussion was had on this issue

Paul requested an Executive Session for Employee Compensation

Trustee Taylor asked about the mailbox on West Ridge Road, Paul stated that is a country road and they will be contacted

Trustee Smith stated the OTA (Ohio Township Association) is asking for support of Issue 2 which was read and will be discussed at a later date

Fire Department:

There was a total of 61 runs in February

The Locution Station Alerting System the County installed was tested today

Steve had a meeting with Sutphen Representative regarding Fire Trucks and costs. He will have more information at the next Trustee Meeting

Received the State Fire Marshall training reimbursement grant which covered all the 2024 training. Total received was \$5,800.00

Requested Executive Session regarding Hiring/Firing Personnel

Trustee Taylor made a motion to enter in to Executive Session at 7:31 pm to discuss possible Litigation, Road Department Employee Compensation and Fire Department Hiring/Firing Personnel seconded by Trustee Wright. Motion carried

Trustee Taylor made a motion to return to Regular Session at 8:17 pm



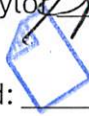
Trustee Taylor hired Kelly Peck as Probationary Volunteer Fire Fighter and EMT

Trustee Taylor increased employees by 5%, effective next pay and Allen to received \$1.00 an additional increase

Trustee Taylor made motion to at 8:19 pm and Trustee Wright seconded. Motion carried.

Approved by:

Berry Taylor

Jared Smith





James Wright





Attested: _____

Date: 03/03/2025