

Carlisle Township Board of Trustees
Regular Meeting Minutes – July 21, 2025

Attending: Trustees Jared Smith, Berry Taylor, Jim Wright, Administrative Assistant Bill Oliver, Fire Chief Steve Higgins, Road Department Paul Sniezak, Zoning Inspector Tim Erhke, Fiscal Officer Josh Hutchison and six (6) residents

The meeting was called to order at 7:00 PM by Trustee Taylor

Public Participation:

Resident complained about speeding on East River

Fiscal Officer:

Request made to approve EFT's 348-2025 through 452-2025 and Warrant's 16002 through 16027 totaling \$126,797.75. Trustee Taylor made motion to approve and Trustee Wright seconded. Motion carried

Resolution for Tax Levy in excess of the 10 mil limit needs approval. Trustee Taylor made motion to approve and Trustee Wright seconded. Motion carried

Another Com. invoice has been received and states final billing and was not sure if anyone spoke to them and Bill Oliver stated he will call them to figure out what is going on

The Authorization Code for Star Ohio has been received for Trustee Taylor and Trustee Smith. If you need to contact them, they will need the Authorization Code

Administrative Assistant:

Approval of the 6/16/25 Regular Meeting and 7/14/25 Special Meeting needed. Trustee Taylor made motion and Trustee Wright seconded. Trustee Wright did abstain from the 7/14/25 Special Meeting. Motion carried

Lorain County Agricultural Tire Collection Day is 9/25/25 from 9-3 and cost is \$1.00 per tire at the Lorain County Collection Center and need to pre-register

Trustee Smith asked about the Curb number calculation. Bill Oliver stated the Engineer's Department handles this and more information will be forthcoming

Trustee Smith asked about the contacts on the Website and if the email follow ups are being done. Bill Oliver stated they are forwarded to the appropriate department

Zoning Inspector:

Ten (10) permits issued between 6/17/25 and 7/21/25 totaling \$4,287.00

Since 7/3/25 then violation letters have been issued for Pools and would like something put in the newsletter regarding permits. Discussion was had on this issue

Tim Erhke

~~Paul Sniezak~~ spoke to the owner of the Posey Depot property regarding the vehicle issue and two (2) vehicles are now gone

Tim Ehrke

~~Paul Sniezak~~ stated he issued his first Pond Permit at the cost of \$2,500. He spoke on the performance bond and the \$2,500 is held for approximately two (2) years and passes inspection

Road Department:

The Clark Forklift will be listed on GOV Deals for sale

The new trees planted in the right of way on Robson Road (pictures provided to Trustees) and landscaping is causing water issues. Discussion was had on the issue. A letter will be sent to the owner

Carol Lane, Jerrol Court and portions of East River were jetted. Emergency catch basin repair on Grover Court was completed. Driveway pipe and installation of tile on Robson Road were done. Crack sealing was also done on Rosemere Street, Briarwood Drive, Prospect Street and some of Calann Drive

They will begin asphalt work soon

The supplies in the Medicine Cabinet are expiring, request to purchase new Medicine Cabinet through Cintas in the amount of \$386.10. Trustee Taylor made motion to approve and Trustee Wright seconded. Motion carried

Trustee Taylor asked about three (3) emails received and Paul Sniezak stated all have been addressed

Trustee Smith asked about emails received about drainage issues on Betty and Carol Lanes. Paul Sniezak stated there were problems with tree roots again and is now open and flowing. The design of the tile system was poorly designed and the Engineer's would need to get involved with this issue

Fire Department:

Total of 91 calls for the month of June

Four (4) sections of the Forestry Hose failed and requested to purchase the four (4) sections for a total cost of \$534. Trustee Taylor made motion to approve and Trustee Wright seconded. Motion carried

Received the annual Ohio State Fire Marshal July 4th Fireworks Report and Carlisle Township had no injuries

Rural King will be putting in a Propane Gas Dispenser Station

Request made to go in to Executive Session to discuss Employee Compensation

Trustee Smith stated a call was received about a tree down on Robson Road that has caution tape around it. Paul Sniezak stated that was the tree that came down during Dumpster Day and hasn't had time to clean it up but it is on the list to be done

Fiscal Officer stated the OTARMA Grant in the amount of \$1,000 was received for the Ice Sled

Trustee Taylor made a motion at 7:28 pm to go into Executive Session to discuss Fire Department Employee Compensation and Trustee Wright seconded. Motion carried

Trustee Taylor stated return to Regular Session at 8:01 pm from Executive Session

Trustee Taylor made motion to Adjourn at 8:01 pm and Trustee Wright seconded. Motion carried

Approved by:

Berry Taylor

Jared Smith

James Wright

Attested:

Date:

9/2/25