

**Carlisle Township Board of Trustees**  
**Regular Meeting Minutes – April 21, 2025**

Attending: Trustees Jared Smith, Berry Taylor, Jim Wright, Administrative Assistant Bill Oliver, Fire Chief Steve Higgins, Road Department Paul Sniezak, Zoning Inspector Tim Erhke, Fiscal Officer Josh Hutchison and six (6) residents

The meeting was called to order at 7:00 PM by Trustee Taylor

**Public Participation:**

Resident asked if there is anything regulations regarding birds. Turkeys, Hens and Roosters getting in to yards and ripping up gardens. Trustee Smith stated it would be a dispute between neighbors.

**Trustee Comments:**

The Trustees met with the Administrative Assistant, Road Superintendent and Fire Chief to work on the Personnel Manual

Trustee Smith stated Newsletter should be mailed next week

**Fiscal Officer:**

Motion requested to pay bills totaling \$71,138.69 which include EFT's 196-2025 through 257-2025 and check numbers 15919 through 15947. Trustee Taylor made motion to approve and Trustee Wright seconded. Motion carried

**Administrative Assistant:**

Trustee Taylor made motion to approve Regular Trustee Meeting Minutes from 4/7/2025 and Trustee Wright seconded. Motion carried

Resolution 2025-12 Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2025, Trustee Taylor made motion to approve and Trustee Wright seconded. Motion carried

The LCTA Membership Invoice is due and gave a copy to Fiscal Officer to fill out

The Law Director Agreement has been signed and given to Fiscal Officer for the files

Requested Jason R. Mould be appointed to the Zoning Commission. Trustee Taylor made motion to approve and Trustee Wright seconded. Motion carried

Keep Lorain County Beautiful Day is 5/17/2025 and the Dumpster Day is scheduled from 8am – 1 pm

Trustee Wright asked what the Zoning Board Members receive for their services. They receive \$20.00 per meeting and site visit for the BZA stipend. Discussion was had on the issue and Trustee Wright made motion to double to \$40.00 per meeting and site visit and Trustee Smith seconded. Motion carried

**Zoning Inspector:**

For the period of 3/9/2025 through 3/17/2025 seven (7) permits were issued totaling \$1,274.00

Tim stated they are coordinating with the sheriff department regarding violations and the East River Road clean up is in progress

**Road Department:**

Mardun Road Guard Rail is in place and complete

CIMS Project which is documenting all the graves in the cemeteries. LaPorte cemetery is done and Murray Ridge has been updated up to the point of the oldest section since there are no records

Will start working on the Robson Road project this week

Dumpster Day will be short staffed and they will do what they can to get through it

Requested an Executive Session for Hiring of Personnel

**Fire Department:**

Last Monday there was Columbia Gas Training with 18 of our Fire Fighters and eight (8) LaGrange Fire Fighters were in attendance

Annual Drivers Training Course is scheduled for 4/28/2025

Live Burn Training at Elyria Township Fire Department is scheduled on 5/17/2025

Spring Cleanup at the Fire Station on 5/10/2025

Requested Lieutenant Lawler attend the Fire Fighter 3 and 4 course on-line at the cost of \$550.00. Trustee Taylore made motion to approve and Trustee Wright seconded. Motion carried

Stated the Link for Code Red which replaces WENS will be on the website this week

Requested an Executive Session for Hiring/Firing Personnel

Trustee Taylor made a motion to enter in to Executive Session to discuss Hiring/Firing of Personnel for Road and Fire Departments and Union Contracts at 7:17 pm and Trustee Wright seconded. Motion carried

Trustee Taylor made a motion to return to Regular Session from Executive Session at 7:56 pm and Trustee Wright seconded. Motion carried

Trustee Taylor made a motion to adjourned 7:56 pm and Trustee Wright seconded. Motion carried

Approved by:

Berry Taylor  Jared Smith  James Wright 

Attested: 

Date: 5/5/25