

Carlisle Township Board of Trustees
Budget Approval & Special Meeting – July 14,2025

Present: Berry Taylor and Jared Smith (Trustees), Josh Hutchison (Fiscal Officer), Amy Richards (Assistant to Fiscal Officer), Bill Oliver (Administrative Assistant), Steve Higgins (Fire Chief) and Paul Sniezak (Road Superintendent).

Absent: Jim Wright (Trustee)

Call To Order: Trustee Taylor called the meeting to order at 8:00 AM.

Budget Approval: Fiscal Officer Hutchison, assisted by Assistant to Fiscal Officer Richards, presented the budget for 2026 and took questions from the trustees. Upon the completion of the budget presentation, Trustee Taylor motioned the budget's approval with Trustee Smith's Second. The budget was approved by the Board.

Executive Session: Road Superintendent requested an Executive Session for the purpose of hiring in the Road Department. Trustee Taylor made the motion to go into Executive Session at 8:10 AM with Trustee Smith's Second. Both trustees voted approval for the Executive Session. At 8:19 AM Trustee Taylor motioned to go out of Executive Session.

Fire Levy: Trustee Taylor motioned to accept a resolution requesting that the County Auditor, Pursuant to Ohio Revised Code 5705.03 Certify to the Board of Trustees of Carlisle Township, the total current tax valuation of Carlisle Township and the dollar amount of revenue that would be generated by 2.25 Mills, for Fire and Ambulance Levy under ORC 5705.19(I) for a period of five (5) years, commencing January 1, 2026 and running through December 31, 2031. Trustee Smith seconded the motion and the motion was then approved by the Board.

Trustee: Trustee Smith informed the board that the Personnel Manual drafted by Attorney Ryan Gembala is completed and the final draft has been reviewed by the trustees. Trustee Taylor made the motion to accept the manual and it was seconded by Trustee Smith. The Motion was approved by the Board.

Road Department: Road Superintendent Sniezak requested that Tony Rodgers be hired as a Full-Time Road Worker at \$19 an hour. Rodgers will have a one (1) year probation and a review at six (6) months. Sniezak then reported on recent repairs for department equipment and vehicles.

Adjourn: At 8:25 AM Trustee Taylor made a motion to adjourn which was seconded by Trustee Smith. Motion approved.

Trustee Berry Taylor

Trustee Jared Smith

Trustee Jim Wright

Attest:

Date:

7/21/25