

Carlisle Township Board of Trustees

Regular Meeting Minutes – November 4, 2024

Attending: Trustees Jared Smith, Berry Taylor and James Wright, Administrative Assistant Bill Oliver, Zoning Inspector Tim Erhke, Road Superintendent Paul Sniezak, Fire Chief Steve Higgins and eleven (11) residents.

Call to Order: Trustee Smith called the meeting to order at 7:00 PM.

Public Participation: A resident asked for a status report on the closing of Mardun Road and Superintendent Sniezak stated the signs and the concrete barricade blocks have been ordered and should be in shortly. Another resident questioned the status of the Assistant Fiscal Officer, if she is contracted and how much she is paid. Trustee Smith will have that information for the next meeting.

Trustee Comments: Trustee Smith stated that it has been almost three (3) months since a copy of the township's Personnel Manual was forwarded to Atty. Dooley's office and we are awaiting his response for a bid on updating it. We have a bid in from the Columbus firm of Clemens and Associates, who updates the manual the last time, and he would like to move forward with selecting the provider. Trustee Smith asked Administrative Assistant Oliver if he knew anything about a delay in response from Atty. Dooley's office to which he replied that he had been told Atty. Dooley is wrapped up in a big case. Trustee Taylor again stated that Clemens and Associates have things ready to go. Trustee Wright stated that he would still like to contact Atty. Dooley's office as to try to keep the money in Lorain County. Trustee Smith reminded the others that we plan to use ARPA money for the manual update and we are running out of time before the ARPA money must be spent. Trustee Wright will contact Atty. Dooley's office and Trustee Smith said a vote will occur at the next trustee meeting.

Addressing the Public Hearing concerning ponds and solar energy prior to the trustee meeting, the trustees agreed of the two issues importance and it was approved.

Fiscal Officer: Trustee Smith stated that the Fiscal Officer needs approval on bills totaling \$299,370.67 which includes Checks/Warrants numbers 15726 thru 15741 totaling \$255,924.55 and Electronic Payments numbers 615-2024 thru 641-2024 totaling \$43,446.12. Additionally, a motion is needed to approve PO 54-2024 in the amount of \$3,400.00 to Stewart's Appliance for ice maker using ARPA funds and PO 55-2024 to Ohio Cat for the front-end loader of \$155,855.80. resolution 2024-22 to accept the tax rates for 2025 was approved and the September bank reconciliation was approved and signed. Lastly, a permit for a liquor license transfer from East Avenue Marathon to Elyria Marathon was discussed. Trustee Wright requested a hearing on the transfer so the fiscal officer will return the signed paperwork to the Ohio Division of Liquor Control for a hearing.

Administrative Assistant: Administrative Assistant Oliver stated that with the trustee's approval for the pond and solar energy issues, they will become effective in 30 days. The first Public Hearing on the Maxwell Amendment to rezone Wanda Street and surrounding area from LI1 will be on Monday, November 11th at 6:30PM. Although that day is a legal holiday, it was the only day available for a court reporter to transcribe the Zoning Board's actions.

Zoning Inspector: Zoning Inspector Erhke stated that for the period of October 21 thru October 31, six (6) permits were issued for a total of \$3,190.41. He went on to address the legal status of several problem properties in the township and we are awaiting the 30 day grace period for the new Home Rule resolutions addressing Nuisance properties and Junk Vehicles to become active so that we can move forward to issue citations.

Road Department: Superintendent Sniezak updated the trustees on leaf pickup in the township. Trustee Smith asked him to address the status of the tree removal on Robert Lane. There has been some residents who do not want the project to move forward citing destruction of the tree canopy. Sniezak explained the problem the tree roots are causing with storm sewer pipes and road deterioration, Trustee Wright suggested a special meeting to be held with the invitation of the

Robert Lane residents to attend to discuss the situation. Superintendent Sniezak will draft a letter to be sent to the residents for a meeting at 6:00 PM prior to the next regularly scheduled trustee meeting on November 18, 2024.

Fire Department: Chief Higgins apologized for not having the Run Report ready as he had been ill all of last week but will have it ready for the next meeting. Chief Higgins requested payment of \$9,689.40 for the replacement of the 20 year-old dry fire suppression system at the station. The request was approved by the trustees.

Adjourn: Trustee Smith called for the meeting to be adjourned at 7:48 PM which was seconded by Trustee Taylor. Motion was approved.

Approved by:

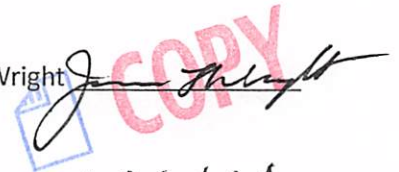
Jared Smith



Berry Taylor



James Wright



Attested:



Date:

11/24/24