

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
February 22, 2022

The Carlisle Township Board of Trustees met on February 22, 2022 at 7:00 PM. In attendance: Trustee Jared Smith, Trustee James Wright, Administrative Assistant William Oliver, Zoning Inspector Tim Ehrke, and Road Superintendent Paul Sniezek. Seven (7) people signed the attendance sheet.

Public Participation

Chris Gallagher from the Township Veteran Memorial Assoc. was in attendance to give an update on the memorial. The association has \$20,000 in funds available and want to make sure the memorial is secured and discourage any vandalism. Cameras would be on the outside of the building. The estimate for the cameras is \$2,653.23. Trustee Wright questioned the positioning of the cameras. The representative from CTVM stated they would be attached to Town Hall focusing on the memorial area. He questioned the resolution and the ability to be stolen. He was told the cameras would be high enough that they could not be reached and the cameras are 4K which means they are like looking out a window, very clear. There are only three cameras with eight channels and has two months of space. They are asking the Township to install these cameras for the memorial. Trustee Wright questioned where the responsibility lies with the cameras, but he sees the cameras as being beneficial for the Township property as well. The association would pay for the installation and there is a three-year warranty on parts, service and labor, which will be the responsibility of the association. Trustee Wright motioned to approve the installation of the cameras, Trustee Smith seconded; roll call, all ayes, motion carried.

Trustee Smith requested an update on the progress of the memorial. Chris Gallagher states that there were 75 – 4"x8" and 51 of the 8"x8" size red engraved pavers. Trustee Wright stated that this memorial will have to last for decades and should have minimal maintenance; it would be wise to have a few extra for future use to keep consistency of matching. Additional have been ordered for this reason. The project should start when the weather breaks in the spring and completion is set tentatively before the Bicentennial in September. Trustee Smith reminded them to document any delays in deliveries for grant purposes. Will the funds received from grants be sufficient to complete the project? An advance of part of the \$98,000 is being requested to bring current funds up to \$32,000. There is also some lighting that is being donated with a cost of approximately \$12,000. Fund raising will continue. Insurance has been purchased for during construction and zoning has been contacted regarding signage. Township will be responsible for plowing of the parking lot and mowing of the memorial area.

Fiscal Officer Kimberly Fallons' Report

No Report

Administrative Assistant/Zoning Inspector William Olivers' Report

Resolution 2021-22 was submitted to be amended to correct meeting dates and Juneteenth was added as a federal holiday. Trustee Wright motioned to approve, Trustee Smith seconded; roll call, all ayes, motion carried.

An update was given for the Town Hall and ADA renovations. We are waiting on the County to see if funding can be available for the project.

Zoning Inspector Tim Ehrkes' Report

There were four (4) permits issued from February 7, 2022 through February 18, 2022 for a total collected of \$342.

The Oldfield/Fielding hearing has been rescheduled for March 4, 2022 at 11:30 AM and the Spooner hearing has been rescheduled for March 29, 2022 at 10 AM.

On February 23rd, Ehrke will meet with Tom Mangan and a representative from the BMV to tour IKLB Properties LLC (Butternut Auto and Recycling) with the current owner to address operations and fire and zoning concerns. Cars are being stacked too high and fires starting.

Road Superintendent Paul Sniezeks' Report

Update on Parsons Road culvert was inspected and is addressing an issue with the county engineers.

The back hoe has a hydraulic leak that has been fixed by the road department, drains were jetted and opened up and will continue working on shop projects.

GovDeals.com sent a letter regarding handling of accounts. There is a zero fee for the seller that is in proposal with a small fee to the buyer. GovDeals is used frequently used by the Township. Trustee Wright motioned to approve, Trustee Smith seconded; roll call, all ayes, motion carried.

A quote to replace the salt spreader-box was \$3,566.75 which is steel and goes under the tailgate. Trustee Wright motioned to approve, Trustee Smith seconded; roll call, all ayes, motion carried.

An update was given on the repairs for the #5 plow truck. There have been additional issues brought forward; the truck broke down after being fixed. It overheated, so it is back at the shop.

Approval was requested to send Louis Bartal to the DOT training with a cost of \$45 in March. Trustee Wright motioned to approve, Trustee Smith seconded; roll call, all ayes, motion carried.

Executive session was requested to discuss hiring of road department personnel and compensation.

Fire Chief Stephen Higgins' Report

No Report.

Additional Business & Announcements

1. Next regularly scheduled Trustees' Board Meeting is on Monday March 7, 2022 at 7pm.
2. Keep up with Township events and contact information at carlisletownship.com.

At 7:43pm, Trustee Wright motioned to enter into executive session to discuss road department personnel and compensation, Trustee Smith seconded; roll call, all ayes, motion carried.


Regular session was re-entered at 8:08 PM with all Trustees in attendance.


Trustee Wright motioned to hire James Walczak for part time at \$17.00 an hour, Trustee Smith seconded; roll call, all ayes, motion carried.

Mrs. Lowery questioned if the personnel policy was still being worked on. Trustee Smith stated it is. She also questioned progress on the fire department legal issue. Trustee Wright stated it is still in the hands of the attorneys.


Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 8:11 PM.


Trustee Jared Smith


Attested: Kimberly Fallon
Fiscal Officer


Trustee Berry Taylor


Trustee James Wright