

Carlisle Township Board of Trustees

Regular Meeting July 15, 2024 7:00 PM

The Carlisle Township Board of Trustees met on July 15th, 2024 at 7:00 PM. In attendance: Trustee, James Wright, Trustee, Berry Taylor, Trustee, Jared Smith, Fiscal Officer, Kelsey Sizemore, Administrative Assistant, William Oliver, Zoning Inspector, Tim Ehrke, Road Superintendent, Paul Sniezek, and Fire Chief, Steve Higgins. Fourteen (14) people signed the attendance sheet.

- **7:00 PM Regular Meeting / Call to Order - Pledge of Allegiance**

- **Public Participation:**

Resident, David Sooy – Addressed fire hydrant check on East River, Chief Higgins said he'll check it out.

Deputy Osborne – Township reports are now on the Sherriff's office web page. Every 30 days this will be refreshed.

Kathryn Kennedy – Program out of Lorain, put wreaths on veteran graves, all volunteer to place wreaths the in cemeteries.

Resident, Maggie Hopkins – Slife Road speed study, speeders on Slife Road discussion. Trying to find a different alternative when it comes to signage. Maggie shared this information and suggested signage placement with the Trustees.

Kristine Minney – Rumpke complaint not picking up her trash. Joe & Matt, representatives were present during the meeting, and addressed customer service.

Joe from Rumpke - Bulk – 1 free per month up to 2 cubic yards (6' x 3' x 3') any of the Thursday's of your service day, you just need to call ahead to schedule it and let Rumpke know. If you want to do another bulk pick up in the same month, then there would be another charge for that.

Also, they have implemented a set conscience format to customer service when it comes to process of the consortium. This will be addressed during the upcoming consortium meeting on Wednesday.

Trustee Comments:

- Albers and Albers to help us write "Home Rule," resolutions for our township, don't have anything to share anything further this evening.

Marijuana dispensary in Carlisle Township was discussed during our last meeting. We put a moratorium on this to discuss this again a year from now. Trustee Smith, then reached out to the Lorain County Prosecutor's office on this matter, is there any kind of special wording that we need have implemented to have this moratorium in place. The Prosecutor's office responded to Trustee Smith, indicating that the

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township cannot place a moratorium on Marijuana dispensaries. The township can regulate them three different ways.

1. Prohibit the dispensaries from being in the township.
2. Limit the number of dispensaries in the township.
3. Do nothing which would effectively allow the dispensaries to be in the township, if zoning would allow that sort of business.

Trustee Smith will make a motion to resend the motion for the moratorium. Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.

The Trustees deliberated this subject on whether to have dispensaries in the township. Trustee Smith also mentioned a monetary piece to this. Tax rate of 10% per sale, if a township or municipality decide to have a dispensary in their discretion, the township will receive 36% of that tax.

Trustee Wright said that he would make motion to prohibit Marijuana dispensaries within Carlisle Township. Trustee Smith read a resolution to prohibit the adult use cannabis operators within the incorporated area of Carlisle Township of Lorain County. Trustee Taylor would like to read up on it and is not ready to vote it. Trustee Smith stated we will bring this up at a different time.

Trustee Smith addressed that we need to have an updated personnel manual. He would like for us to consider hiring an attorney to review our current manual and how much it would cost the township to have an updated one produced. Trustee Taylor is meeting with an Attorney, Amanda Rise on 22nd works from a firm who specializes in human resources. She will review what we have and will get us a quote on what it would cost us.

Trustee Smith on the remaining ARP money that we need to spend.

- Paul Sniezek: Road Department on the Cold Storage unit, and a catch basin on the back of trailer (this would be a secondary item).
- Fire Chief has several items also: A hose washer and a hose dryer. Air bottle (life expectancy is about 15 years, we have 40 bottles total that are 8 years old now, would like to start replacing them, to replace 20 of them about \$29,000). For gear: 5 sets of turnout gear, 5 helmets, 5 sets of boots, totaling \$21,270.00. Section of hoses that have failed, which is around \$2,000.00. Ice machine for rehab that hasn't worked in some time, estimated cost, \$3,400.00. Other items include, snow plow/utility truck, extra fans and some smaller stuff, \$6,000.00. \$78,000.00 for around everything that we need. Fire Chief will be sending all this information for the Trustees to review.
- Attorney for the personnel policy, that cost can also come out of the ARP funds.
- Trustee Smith
 - Replace the doors that are rusting out at the Fire Station.
 - Door right outside the town hall and where the cistern is located.

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- Auto video system, projectors and screens to have during our meetings. Trustee Wright agreed with Trustee Smith on this.
- Wanted to make it known to the residents what we plan to spend the money on. Items that are needed and are beneficial to the township.

Trustee from Elyria Township – sent email out to other Trustees of passing resolutions regulating fireworks. From the consciences that Trustee Smith has seen, no other townships have done this.

Fiscal Officer

- ACH totals: \$233,808.24 EFTs, \$95,235.08 and warrants \$138,573.16 Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.
- Need motion to approve the temporary 2025 budget with estimated resources of \$8,013,042.58 and estimated expenditures of \$3,074,942.80. Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.
- Need motion to approve PO 44-2024 in the amount of \$7,662.22 for OPWC Principal Payment. Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.
- Presented May & June 2024 bank reconciliations.

Administrative Assistant

- Town Hall Renovation – \$100,000 we were awarded grant, from Senator Manning’s office, that Trustee Smith submitted for. Would like to have a meeting at some point with the Trustees to discuss what to spend the grant money on.
- Ideas include getting a new slat roof, but get some ideas together to review.
- Plan to meet before next Trustee meeting.

Zoning Inspector Report

- For the period second week of July through today, a total of (12) permits were issued for a total of \$720.40.
- Husk property cleanup debris cleanup.
- Ryan Homes to send an outline of property developments. Meet with the Trustees in the near future to discuss. The zoning inspector will send this to the Trustees when he has more information.

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Road Department

- Air conditioner repair – \$610.84, Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.
- Started asphalt road repairs throughout the township, half way done, continuing these repairs.
- For Parsons Road, Hale & Slife Road, \$3,600.00 for chip seal rough estimate for continued road repairs: Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.
- Gathering tree quotes for East River Road – two trees on the property that need to be taken care of, two low hanging tree branch limbs be taken down that are right over the road.
- Safety Services renewal - Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.
- Contract for traffic mats for the town hall, Cintas renewal.
- CIMS cemetery software program is going well.

Fire

- June run report – 71 total.
- LMRE Electrical Safety class, 8 firefighter's attended.
- Fire hydrant on East River replacement.
 - DL Construction \$7,897.00, from Lake Side Excavation \$10,000.00.
- Quote for DL Construction; Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.
- Engine 7 pump seals are leaking, need replaced. \$6,231.91, Trustee Smith made motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion carried.

Additional Business & Announcements


Mark your calendars:


- Next Regularly Scheduled Trustees' Board Meeting Monday, August 19th, 2024
 - **Keep up with Township events and contact information at www.CarlisleTownship.com**

Adjournment

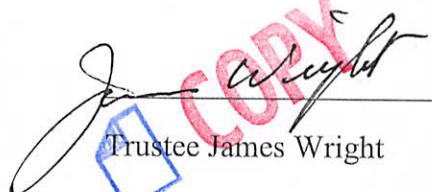
- There being no further business to come before the Board, at 8:23 p.m., motion to adjourn meeting was made by Trustee Smith, Trustee Taylor seconded; roll call, all ayes, motion carried.

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Trustee Jared Smith


Attested: Kelsey Sizemore
Fiscal Officer


Trustee Berry Taylor


Trustee James Wright