

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
November 15, 2021

The Carlisle Township Board of Trustees met on November 15, 2021 at 7:00 PM. In attendance: Trustee James Wright, Trustee Berry Taylor, Administrative Assistant William Oliver, Zoning Inspector Tim Ehrke, Fire Chief Stephen Higgins and Road Superintendent Paul Sniezek. Five (5) people signed the attendance sheet.

Public Participation

Fiscal Officer Kimberly Fallons' Report

No Report.

Administrative Assistant/Zoning Inspector William Olivers' Report

A letter was submitted to the Trustees for signature.

Department of Transportation letter submitted for review regarding traffic detail on Route 20 during repairs.

EPA has submitted a couple of record requests regarding erosion of land near East Carlisle.

Arrangements were being made to recover bricks from East Carlisle to give out. Mr. Sniezek stated he hasn't been able to speak with anyone. If they are set aside, the road department can move them. The abatement has been completed. Demolition is almost completed.

Executive session requested for pending litigation.

A sign was submitted by Ray Hildebrandt specifying the use of grant funds in the development of the Veterans Association.

Chairman Report

Trustee Smith discussed a poll he was taking regarding stimulus grant funds. Per project cap is \$250,000. Two applications are being worked on: one is a chip seal program (Robson, Whitehead and Butternut Ridge) \$92,591.10, and the other is a guardrail project on Parsons Road \$7,500. Lorain County Engineer stated the Township would most likely only be granted for one project, so instead of submitting for both, the guardrail will not be submitted. In order to score better, the Township will be offering funds from the Township to better the chances of being granted the funds. He questioned the Trustees if they are comfortable with contributing 10%. Trustee Smith motioned to approve up to \$9,259.11 to contribute to the application of

grant funds pending the approval from the State of Ohio and ODOT, Trustee Taylor seconded;
roll call, all ayes, motion carried.

Bicentennial Committee Report - Trustee Smith stated that the cost to the Township for the Bicentennial event will be approximately \$5,000. There will be something for everyone that attends. There will be exotic animals, historical re-enactments, etc.

Personnel Policy - he met with an attorney several months ago, and has not heard anything back yet. He is working on the Townships based off of the Lorain County Board of Mental Health.

The OTA winter conference is coming up and the daily allowable food expense should be changed prior to this conference. Currently, it is \$20 per day; he is proposing raising it to \$50. The Trustees were all in agreement to the increase. Mrs. Lowery stated that the States allowance is \$65, but Trustee Smith thinks \$50 is acceptable, receipts are required. Trustee Smith motioned to increase the daily meal allowance to \$50, Trustee Taylor seconded; roll call, all ayes, motion carried.

The Township employee Christmas Lunch is coming up; Fligners is a possible caterer for the event.

The LCTA Christmas Banquet is December 16, 2021. Three members will be in attendance; Trustee Smith feels the cost will increase due to COVID. Swearing in will also take place for newly elected officials. ,

Zoning Inspector Tim Ehrkes' Report

There were several permits issued since October 28th.

There are several cleanups in progress.

Road Superintendent Paul Sniezeks' Report

Mr. Sniezek discussed the issues on Ryan Court and a letter was sent to the developer. He received a call and was told that there are two gas lines going through Township tiles. Repairs will be made by the contractor.

A resident on Wanda Street sent a complaint about standing water. There is no outlet for water in that area and there is no file on the street. A three inch could be tapped into a county drain, but research will be undertaken to apply for SWAK funds for the project with a projected cost of \$3,000. He would like to request ownership from the Prosecutor before proceeding.

Leaf pick up update - there have been some breakdowns that are being resolved.

Thank you to the residents that voted for the Road Levy.

Fire Chief Stephen Higgins' Report

On October 28th, the sprinkler system was inspected at the Fire Station. The dry system has been off for a few years due to leaks and bad gauges and valves. The quote to repair \$9,971.32. The wet system passed inspection. Trustee Smith motioned to approve. Trustee Taylor seconded; roll call, all ayes, motion passed.

Truck 5 had some brake repair work completed.

Executive session was requested for hiring fire department personnel.

Additional Business & Announcements

1. Office will be closed November 25th and 26th for Thanksgiving.
2. Next regularly scheduled Trustees' Board Meeting is on Monday december 6, 2021 at 7pm.
3. Keep up with Township events and contact information at carlisletownship.com.


Trustee Smith motioned to enter into executive session at 7:42pm to discuss pending litigation and hiring of fire department personnel. Trustee Taylor seconded; roll call, all ayes, motion carried.

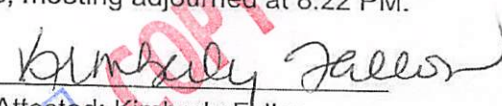
Regular session was re-entered at 8:20PM with all Trustees in attendance.

Trustee Smith motioned to hire three new volunteer firefighters at probationary rate. Trustee Taylor seconded; roll call, all ayes, motion carried.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 8:22 PM.


Trustee Jared Smith


Attested: Kimberly Fallon
Fiscal Officer


Trustee Berry Taylor


Trustee James Wright