

Record of Proceedings
Minutes of the Carlisle Township Board of Trustees
Regular Meeting
December 20, 2021

The Carlisle Township Board of Trustees met on December 20, 2021 at 7:00 PM. In attendance: Trustee Jared Smith, Trustee James Wright, Trustee Berry Taylor, Fiscal Officer Kimberly Fallon, Administrative Assistant William Oliver, Zoning Inspector Tim Ehrke, Fire Chief Stephen Higgins and Road Superintendent Paul Sniezek. Three (3) people signed the attendance sheet.

Public Participation

Wanda Avenue resident Donna Maxwell was in attendance to discuss the extreme flooding she has on her property. She has contacted the County and the road department and was told that it is a civil matter. Trustee Smith stated that Wanda Avenue is not a dedicated street, so the Township is not legally allowed to go on the property. A legal opinion from the Prosecutor states this. Mrs. Maxwell questioned why is Wanda Avenue no longer a dedicated street when problems arise. The street has been plowed and leaves collected for many years by the road department. She stated the property behind her is the reason for all the flooding on her property and down to Carlisle Avenue. Mr. Sniezek stated that even if the street was dedicated, it would only handle road water. Trustee Wright re-iterated that it is illegal for the Township to go onto Wanda Avenue. He understands her frustration. If the street were dedicated, the Township could put in ditches within the Township right away. Mrs. Maxwell stated that the property behind her has been allowed to raise the property dramatically over the period of one year and allowed people to dump and bury items on it. Trustee Wright stated the only remedy is for her to sue the neighbor. Mr. Ehrke stated that the property behind her is in compliance with all zoning codes.

Fiscal Officer Kimberly Fallons' Report

The minutes of November 29, 2021 Regular Board of Trustee Meeting minutes and December 6, 2021 Regular Board of Trustee Meeting minutes were submitted for approval. Trustee Smith motioned to approve, Trustee Taylor seconded; roll call, all ayes, motion carried.

Trustee Smith motioned to approve warrants 14619 through 14639 and EFT's 630-2021 through 658-2021 with a total of \$36,198.38, Trustee Taylor seconded; roll call, all ayes, motion carried.

Trustee Smith motioned to approve the November Financial Statements as submitted, Trustee Taylor seconded; roll call, all ayes, motion carried.

A Cemetery Deed was submitted for signing of the Trustees.

Trustee Smith motioned to approve Purchase Orders 41-2021 through 43-2021, Trustee Taylor seconded; roll call, all ayes, motion carried.

At 7:19 PM, Trustee Smith motioned to enter into executive session to discuss compensation of public employees, Trustee Taylor seconded; roll call, all ayes, motion carried.

Regular session was re-entered at 7:34 PM with all Trustees in attendance.

Trustee Smith motioned to give a 5% raise to the road department, zoning inspector and administrative assistant, Trustee Taylor seconded; roll call, all ayes, motion carried.

Administrative Assistant/Zoning Inspector William Olivers' Report

Trustee Smith motioned to approve Resolution 2021-22 A Resolution To Set Meeting Dates and Rules Of Procedures For Carlisle Township For The Year 2022, Trustee Taylor seconded; roll call, all ayes, motion carried.

Trustee Smith motioned to approve Resolution 2021-23 An Agreement For Professional Services As Township Law Director, Trustee Taylor seconded; roll call, all ayes, motion carried.

There has been no word from the contractor on fencing at the site of East Carlisle.

Trustee Smith motioned to accept the nominations of Kurt Joviak to the Board of Zoning Appeals and Tom Polen to the Zoning Commission, Trustee Taylor seconded; roll call, all ayes, motion carried.

The 2021 LCSWMD Incentive Grant application has been submitted.

Chairman Report

The Bi-Centennial Committee will be meeting next week.

Zoning Inspector Tim Ehrkes' Report

There were three (3) permits issued from December 6th through December 20th.

There will be an inspection of the Spooner property on December 29th.

Road Superintendent Paul Sniezeks' Report

The leaf vac is back on service. A new better hoist was installed under warranty.

There were seventy (70) loads of leaves collected; the road department is currently completing the last round.

There was a traffic study performed for Mardun Court and it was decided that a light is not necessary or planned for Indian Hollow and Butternut Ridge Road. Ideas were discussed for the increase of non-local traffic on Mardun Court. A sign "Local Traffic Only" was placed on a barricade and contractors were told not use Mardun Court. Mr. Oliver questioned if Mardun Court was a dedicated street. Mr. Sniezek will check into it.

The resident on Grafton Road next to the East Carlisle property has complained about flooding in the basement. A possible agreement to clean out a tile is being considered. Mr. Sniezek is also investigating a way to keep this neighbor from encroaching on Township property.

Executive session was requested to discuss hiring of road department personnel.

Fire Chief Stephen Higgins' Report

No report.

Additional Business & Announcements

1. Winter begins on December 21, 2021.
2. Offices will be closed on December 24, 2021 and December 31, 2021 in observance of the holidays.
3. Next regularly scheduled Trustees' Board Meeting is on Monday January 18, 2022 at 7pm.
4. Keep up with Township events and contact information at carlisletownship.com.

At 7:58 PM, Trustee Smith motioned to enter into executive session to discuss the hiring of road department personnel, Trustee Taylor seconded; roll call, all ayes, motion carried.


Regular session was re-entered at 8:15 PM with all Trustees in attendance.

Trustee Smith motioned to hire Lous Bartal with a starting raise of \$17.50 an hour with a raise of .50 cents at six months and a one-year probation, Trustee Taylor seconded; roll call, all ayes, motion carried.

Adjournment

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 8:17 PM.


Trustee Jared Smith


Attested: Kimberly Fallon
Fiscal Officer


Trustee Berry Taylor


Trustee James Wright