

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Regular Meeting**  
**December 6, 2021**

The Carlisle Township Board of Trustees met on December 6, 2021 at 7:00 PM. In attendance: Trustee Jared Smith, Trustee James Wright, Trustee Berry Taylor, Fiscal Officer Kimberly Fallon, Administrative Assistant William Oliver, Zoning Inspector Tim Ehrke, Fire Chief Stephen Higgins and Road Superintendent Paul Sniezek. Nine (9) people signed the attendance sheet.

**Public Participation**

Resident Dale Handley asked if a stop light could be considered for the new housing development at Indian Hollow and Butternut Ridge Road. Mr. Sniezek was instructed to talk to the County since it is a county road. Trustee Smith stated he has been fielding complaint calls about dirt being on the road. Mr. Sniezek stated he would look into no heavy truck signs.

Resident Karen Weber requested a record request for the Township revenue sources and expenditures. She also suggested making Mardun Court a one way street to alleviate new traffic. She then questioned if East Carlisle property was going to be sold now that the building has been removed. There has been no discussion on the property.

Resident Ray Hildebrandt suggested blocking off one end of Mardun Court. Some of the dirt has been moved at the Veteran's memorial site; memorial bricks have been ordered and he is in the process of researching cameras.

Resident Jim Fallon discussed the issue of a drainage tile being removed from the front of his property by the Columbia Gas' contractor in the installation of the gas line. He is concerned that his property will have drainage issues again now that the pipe has been removed. He was told by the contractor that if something is broken, they would fix it. He also stated that the risers have been removed. Mr. Sniezek was directed to visit the site tomorrow.

**Fiscal Officer Kimberly Fallons' Report**

The minutes of November 1, 2021 Regular Board of Trustee Meeting minutes and November 15, 2021 Regular Board of Trustee Meeting minutes were submitted for approval. Trustee Taylor motioned to approve, Trustee Wright seconded; roll call, all ayes, with Trustee Smith abstaining. Motion carried.

Trustee Smith motioned to approve warrants 14572 through 14618 and EFT's 562-2021 through 629-2021 with a total of \$206,119.99, Trustee Taylor seconded; roll call, all ayes, motion carried.

Trustee Smith motioned to approve Resolution 2021-20 Fiscal Officer Line Slides, Trustee Taylor seconded; roll call, all ayes, motion carried.

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Trustee Smith motioned to approve Resolution 2021-21 A Resolution To Adopt The Carlisle Township Permanent Appropriations And Provide For Current Expenses- And Other Expenditures Of Carlisle Township Board Of Trustees During The Fiscal Year Ending December 31, 2022, Trustee Taylor seconded; roll call, all ayes, motion carried.

Trustee Smith motioned to approve the October Financial Statements as submitted, Trustee Taylor seconded; roll call, all ayes, motion carried.

Trustee Smith motioned to approve the 2022 Employee Wage sheet, Trustee Taylor seconded; roll call, all ayes, motion carried.

**Administrative Assistant/Zoning Inspector William Olivers' Report**

The demolition of East Carlisle is nearly completed; there are four foot left to fill, compact and top off. Fencing along the property line is being researched to prevent illegal entry.

The employee Christmas Luncheon will be held on December 17th at noon.

**Chairman Report**

No Report.

**Zoning Inspector Tim Ehrkes' Report**

There were four (4) permits issued from November 15th through December 2nd.

The Spooner property review was done on November 24th by Mr. Ehrke, Trustee Wright and Asst. Prosecutor Tom Mangan. The property is currently not in compliance; further inspections will take place every two weeks and reported to the courts. The deadline has expired, so a daily fine is being incurred and will be up to the courts to enforce.

**Road Superintendent Paul Sniezeks' Report**

A larger sized hoist is being installed on the Dinkmar, which is under warranty.

The property on Wanda Avenue is privately owned, therefore the Township cannot plow or maintain what is considered a driveway and not a dedicated street. A letter will be sent to the owners with a copy of the legal opinion from the Prosecutors.

The backhoe has a leaky cylinder and is not under warranty. The repair will hold off until they have the time to take it apart and fix it.

Leaf pickup is continuing as weather permits.

Executive session was requested to discuss hiring of road department personnel.

**Fire Chief Stephen Higgins' Report**

There were 66 calls for the month of November.

A few fire department personnel will be attending The Art of Reading Smoke class held at the Gates Building and put on by Elyria Fire Department on January 19, 2022.

All of the pumps tested have passed.

Vasu Communication will be installing a tone system which will increase response time by a minute for EMS and fire calls. This will also allow for mutual aid to be simultaneous.

The MVA funds are being investigated to be able to purchase equipment. Linda Lowery stated that there was a Resolution that explained all of it.

Executive session was requested for hiring fire department personnel.

**Additional Business & Announcements**

1. Office will be closed November 25th and 26th for Thanksgiving.
2. Next regularly scheduled Trustees' Board Meeting is on Monday December 6, 2021 at 7pm.
3. Keep up with Township events and contact information at [carlisletownship.com](http://carlisletownship.com).

Trustee Smith motioned hiring of fire department personnel and road department personnel. Trustee Taylor seconded; roll call, all ayes, motion carried.

Regular session was re-entered at 8:37PM with all Trustees in attendance.

Trustee Smith motioned to hire Andrew Liller as a volunteer firefighter at probationary rate. Trustee Taylor seconded; roll call, all ayes, motion carried.

Trustee Smith motioned to approve the attendance of Andrew Liller to EHOVE for a class with a cost of \$2,300, Trustee Taylor seconded; roll call, all ayes, motion carried.

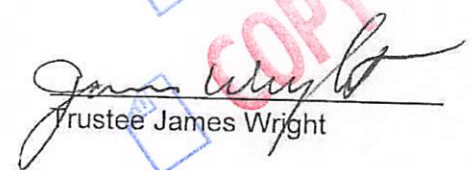
**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Smith, seconded by Trustee Taylor, roll call: all ayes, meeting adjourned at 8:40 PM.

  
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Trustee Jared Smith

  
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Attested: Kimberly Fallon  
Fiscal Officer

  
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Trustee Berry Taylor

  
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Trustee James Wright