

**Record of Proceedings**  
**Minutes of the Carlisle Township Board of Trustees**  
**Regular Meeting**  
**February 6, 2023**

The Carlisle Township Board of Trustees met on February 6, 2023 at 7:00 PM. In attendance: Trustee Berry Taylor, Trustee Jared Smith, Trustee James Wright, Fiscal Officer Kimberly Fallon, Administrative Assistant William Oliver, Zoning Inspector Tim Ehrke, Road Superintendent Paul Sniezek and Fire Chief Stephen Higgins. Ten (10) people signed the attendance sheet.

**Public Participation**

No Report

**Fiscal Officer Kimberly Fallons' Report**

Trustee Wright motioned to approve the minutes of January 17, 2023 Regular Board of Trustee Meeting, Trustee Smith seconded; roll call, all ayes, motion carried.

Trustee Wright motioned to approve warrants 15111 through 15126 and EFT's 40-2023 through 73-2023 for a total of \$94,589.70, Trustee Smith seconded; roll call, all ayes, motion carried.

Trustee Wright motioned to approve Purchase Orders 31-2023 and 32-2023 and Blanket Certificate 41-2023, Trustee Smith seconded; roll call, all ayes, motion carried.

Trustee Wright motioned to approve the December 2022 Financial Statements as submitted, Trustee Smith seconded; roll call, all ayes, motion carried.

**Administrative Assistant/Zoning Inspector William Oliver's Report**

Mr. Oliver thanked the Trustees for the attendance at the OTA Conference.

Mr. Oliver stated that there is a wealth of information provided through the OTA Events Calendar for webinars to members. The cost for each webinar is \$20.

Trustee Wright motioned to accept the resignation of Kathleen Kennedy from the Zoning Commission, Trustee Smith seconded; roll call, all ayes, motion carried.

The District Advisory Council will be meeting on March 9, 2023 at 5:30PM at New Russia Townships Lodge.

**Zoning Inspector Tim Ehrkes' Report**

From January 17, 2023 through February 6, 2023, there were five permits issued for a total of \$3,417.80.

### **Road Superintendent Paul Sniezek's Report**

The Engineers submitted an estimate for the drainage tile on East River Road. The Trustees need to consider what portion they are willing to contribute to receive SWAC funds. The estimate was for \$88,000. Mr. Sniezek questioned what the Trustees would like to provide. Trustee Wright motioned to approve a \$17,600 contribution to the project out the Township's General Fund, Trustee Smith seconded; roll call, all ayes, motion carried.

There has been flooding at the Veterans Memorial and Mr. Sniezek would like to fix the drainage issues before the dedication in May. Trustee Wright stated it might be better to fix it after the dedication. After discussion, it was decided that weather permitting, the drainage issue would be address as soon as possible.

Trustee Wright motioned to approve the reimbursement of two road department employees for the CDL upgrade cost from a Class B to a Class A with a cost of \$249.00, Trustee Smith seconded; roll call, all ayes, motion carried.

The intermittent problem with Truck 5 plow truck has been fixed.

Mr. Sniezek continues to investigate a new plow truck that can be available before 2024.

The Township's application for OPWC funds was denied by the County due to the street being a side road that receives less traffic than a main fairway.

Resident Linda Lowery questioned when the tree will be removed from the easement that fell during the heavy winds. Mr. Sniezek stated he had not looked at it yet.

### **Fire Chief Stephen Higgins' Report**

There were 65 runs for January.

The fire department dry system was repaired at a cost of \$1,658.93.

The Fire Chief had interviewed several candidates for full time fire fighter and believes he has two good possibilities with two other possibilities.

Trustee Wright motioned to approve the attendance of four fire department employees to the Fire Fighter 2 Transition Class in March with a total cost of \$5,600, Trustee Smith seconded; roll call, all ayes, motion carried.

Volunteer Fire Fighter Wayne Lacko Jr. passed his classes but cannot enter a building.

Executive session was requested to discuss fire department personnel.

Trustee Wright motioned to enter executive session at 7:38PM, Trustee Smith seconded; roll call, all ayes, motion carried.

Regular session was reentered at 7:57PM with all Trustees in attendance.


**Additional Business & Announcements**


1. Offices will be closed in observance of Presidents Day on February 20, 2023.
2. Next regularly scheduled Trustees' Board Meeting is on Tuesday February 21, 2023 at 7 PM.
3. Keep up with Township events and contact information at [carlisletownship.com](http://carlisletownship.com).


**Adjournment**

There being no further business to come before the Board, motion to adjourn was made by Trustee Wright, seconded by Trustee Smith, roll call: all ayes, meeting adjourned at 7:57 PM.

  
Trustee Jared Smith

  
Attested: Kimberly Fallon  
Fiscal Officer

  
Trustee Berry Taylor

  
Trustee James Wright